



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	AQUINAS COLLEGE
Name of the head of the Institution	Mrs. BRIDGIT JEEJI C J
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04842327748
Mobile no.	9388095878
Registered Email	aquinascolegemail@gmail.com
Alternate Email	aquinascollegeiqac@gmail.com
Address	Aquinas college , Edakochi , kochi , Ernakulam 682010
City/Town	Kochi
State/UT	Kerala
Pincode	682010

2. Institutional Status																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Semi-urban																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			Dr. Tharanath R																												
Phone no/Alternate Phone no.			09447719594																												
Mobile no.			8921089561																												
Registered Email			tharanath.r@gmail.com																												
Alternate Email			aquinascollegeiqac@gmail.com																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			http://aquinascollege.co.in/files/AQAR2018-19.pdf																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			http://aquinascollege.co.in/AQCalendar.html																												
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>76</td> <td>2006</td> <td>17-Oct-2006</td> <td>16-Oct-2011</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.21</td> <td>2013</td> <td>08-Jul-2013</td> <td>07-Jul-2018</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.56</td> <td>2018</td> <td>28-Mar-2018</td> <td>27-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	76	2006	17-Oct-2006	16-Oct-2011	2	B	2.21	2013	08-Jul-2013	07-Jul-2018	3	B+	2.56	2018	28-Mar-2018	27-Mar-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
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1	B+	76	2006	17-Oct-2006	16-Oct-2011																										
2	B	2.21	2013	08-Jul-2013	07-Jul-2018																										
3	B+	2.56	2018	28-Mar-2018	27-Mar-2024																										
6. Date of Establishment of IQAC			01-Jan-1970																												
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduction to Self Appraisal Format	19-Sep-2019 1	26
Talk on Intellectual Property Rights	15-Nov-2019 1	57
Internal Academic Audit	20-May-2020 1	52
Interdisciplinary Webinar Series - ILLUMINATO	15-May-2020 30	150
Teachers Talk	25-Nov-2019 1	52
Efficient semester feedback system	30-Mar-2020 1	675
Perfecting Result Analysis System	30-May-2020 1	750

L::asset('/','public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Red Ribbon Club	State	2019 240	4000
Institution	ED Club	State	2019 240	20000
Institution	NCC	Central	2020 240	78000
Institution	NSS	Central	2020 240	45000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. ILLUMINATO Webinar Series 11 Talks 15.05.2020 to 25.05.2020 1200 participants 2. Teachers Talk 25.11.2019 52 participants 3. Talk on Intellectual Property Rights 15.11.2019 57 participants 4. Introduction of Self Appraisal form and Internal academic Audit 5. Result analysis and Online Feedback at the end of each semester	
View Uploaded File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Promoting academic and intellectual exchange on a global scale Illuminato Multidisciplinary Webinar series 11 talks	introduced by IQAC in May 2020 helped to connect with a large number of people for intellectual exchange on a wide variety of topics ranging from Quality assurance in institutions to Science, Arts and Literature, Commerce to even Health
Introduce discussions on IPR through seminars among the teaching community	Talk on IPR - 15.11.2019 - 50 participants
Create awareness amongst faculty about the importance of research and publication	Talk on how to publish papers and books by Dr. Benny - Teachers published in the following year
View Uploaded File	
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
Staff Council	31-May-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020
Date of Submission	31-Dec-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. The institution strictly adheres to the Choice Based Credit System for its UG and PG courses as put forward by MG University, Kottayam, Kerala. Curriculum planning delivery and documentation is carried out at the college level. At the beginning of each year the department submits the outlined academic plan for the year to the staff council and modifications are made as per the suggestion of the council and IQAC. At the department level the faculty jots down the teaching plan for every semester and keeps track of the portions covered in the Teacher's diary. The lost teaching days are compensated by working on Saturdays and by holding extra hours during normal working days and via online teaching platforms. Based on the University Academic Calendar, a college academic calendar was prepared and a college diary including the dates of internal exams, tentative dates of semester exams, events and all data required for the smooth functioning of the academic year is distributed among the students. Internal examinations are conducted systematically. Departments update the parents about the academic progress of their wards by holding open houses at least once a semester and collect the feedback of the parents and students. Additional support is given to slow learners through programmes like Remedial Coaching classes and other collaborative and participative learning techniques like Peer Teaching. Students who excel in academics are individually mentored and made aware about opportunities available like research, career options etc. Implementation of curriculum is monitored by the Principal and IQAC. Modern teaching aids were effectively used involving ICT and teachers transitioned to platforms like google meet and google classroom for effective curriculum delivery along with preparation of e-resources. Students are continuously evaluated by means of class tests, objective type tests, Open Book tests, OMR tests etc. apart from the internal exams. Tutors and the HODs address grievances effectively at the department level. Periodic mentoring helps to maintain a congenial academic atmosphere as well as ensure their personal well being. Workshops, competitions, invited talks and interactive sessions with scholars were organized. Annual field visits by students to factories, institutions etc. are carried out to bring them in contact with the actual work environment and gain practical knowledge. Students are enrolled in N-List and thereby provided with facilities to make use of online resources. Books are purchased in the library periodically to update and supplement the needs of the prescribed curriculum as well as to enhance general reading. The IQAC monitors effective curriculum delivery and suggests improvements based on feedback and result analysis.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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Introduction				ability/entrepreneurship	Development
NIL	NIL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENGLISH	03/06/2019
BA	ECONOMICS	03/06/2019
BSc	PHYSICS	03/06/2019
BSc	MATHEMATICS	03/06/2019
BSc	ELECTRONICS	03/06/2019
BCom	MARKETING	03/06/2019
BCom	FINANCE & TAXATION	03/06/2019
MSc	PHYSICS	03/06/2019
MCom	FINANCE	03/06/2019
MCom	FINANCE (SF)	03/06/2019
MSc	BIOTECHNOLOGY	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COMPREHENSION (READING AND LISTENING SKILLS)	03/06/2019	32
WRITING SKILLS	03/06/2020	32
SPEAKING SKILLS PHONETICS	03/06/2019	32
COMMUNICATION AND PRESENTATION SKILLS	03/06/2019	30
WRITTEN COMMUNICATION	03/06/2019	30
GROUP DYNAMICS AND INDIVIDUAL ACTIVITY	03/06/2019	30
CAREER AND LIFE PLANNING	03/06/2019	33
SOFT SKILLS TRAINING I	03/06/2019	33

SOFT SKILLS TRAINING II	03/06/2019	33
INTRODUCTION TO COMPUTER	03/06/2019	38
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	TAXATION	3
BA	ENGLISH	27
BCom	COMMERCE	31
BSc	ELECTRONICS	3
MSc	PHYSICS	3
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The IQAC of Aquinas College meticulously collects various feedbacks from the students, parents, teachers and alumni to ensure constant quality improvement in teaching and effectiveness in governance and leadership. 1) In the student feedback students were given a space to evaluate the effectiveness of the methodology , the knowledge base of the teacher, the infrastructure and the services of the college as well the facilities provided by the library. The feedback was analysed and improvements required in the teaching learning process were communicated to the teachers. The feedback on infrastructure as well as the library was considered for further development. 2)Parents Teachers meetings were held every semester which provided the parents a platform to give their direct feedback on the curriculum delivery, their observation on their wards progress, the facilities provided by the college and their valuable suggestions. Apart from this a Parents Feedback form was distributed and collected in person. On the basis of the analysis the IQAC ensured that the teaching learning atmosphere was more enhanced and a more motivated and goal oriented atmosphere was provided for the students. The feedback from students and parents helped the teachers to alter their approaches and experiment with techniques as per the requirements of the students and to ensure effective curriculum planning and delivery. 3)Faculty Feedback regarding management, department, teaching learning process, administration and infrastructure were collected. This has helped the institution to improve the facilities and offer a congenial workspace for the teachers 4)Alumni meetings were held by the various departments and their feedback was collected. Departments maintain a constant connection with the alumni via whatsapp groups and other social media platforms through which they inform them regarding the activities of the</p>

college and consider their recommendations. The alumni feedback has been beneficial to the departments while planning and executing the curriculum, other departmental activities, skill development programs and extracurricular activities .

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	50	1015	50
BSc	PHYSIS	32	600	32
BA	ENGLISH	24	690	24
BCom	MARKETING	30	1045	30
BSc	MATHEMATICS	24	520	24
MCom	FINANCE & TAXATION	12	170	12
MSc	PHYSICS	10	169	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	282	60	25	3	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
51	51	6	11	0	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring has been an integral part of maintaining a conducive student centered learning atmosphere as well student-teacher relationship in the college. With this in mind mentoring sessions were provided at the individual level as well as group level. The class tutor of every class is assigned the duty of mentoring the students (maximum of 30 students) he/she is in charge of. This system helps the mentors to identify the strong and weak points of the students, motivate them accordingly and to guide them in the right path. Group mentoring is conducted every semester where mentors focus on various topics ranging from motivation building, focussing on an aim and career, to value education and other general issues like gender, environment, human values etc. Individual mentoring of students helps to understand them more personally and provide required guidance and consalnce as well as identify their strengths and weakness. They are motivated by the mentors to participate in

co-curricular and extracurricular activities based on this. Very often the student projects assigned are based on the aptitude and leaning of a particular student towards a particular branch of a subject which is recognised by the mentors. Individual mentoring helps the mentor to recognise students from financially weak conditions and provide them with resources of learning like text books and reference books from sources like Book Bank (book lending system within a department) as well as the library. In case of the absence of students for prolonged period, lack of focus despite repeated mentoring sessions, behavioural changes etc. the mentor informs the HOD and an immediate meeting with the parent is arranged. If any student needs further counselling the HOD is informed and the mentee is provided with professional counselling by the teachers who have certification in counselling. This system of counselling has been effective in monitoring as well as motivating academic progress, to help mentees tide over personal challenges in life and to mould them into responsible individuals. The IQAC is updated by the HoD's regarding the status of mentoring . It monitors the well-being of the students as well as motivates teachers to pursue certified counselling courses and establish a counselling cell. As a result two more teachers became certified counsellors by completing a certificate course in counselling.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
978	51	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nill	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	6	03/06/2020	13/08/2020
BCom	Nill	6	03/06/2020	13/08/2020
BSc	Nill	6	03/06/2020	13/08/2020
BSc	Nill	6	03/06/2020	13/08/2020
BSc	Nill	6	03/06/2021	13/08/2020
BA	Nill	6	03/06/2020	13/08/2020
BA	Nill	6	03/06/2020	13/08/2020
MCom	Nill	4	06/07/2020	28/01/2021
MCom	Nill	4	06/07/2020	28/01/2021
MSc	Nill	4	24/07/2020	10/02/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Aquinas college strictly follows the CIE system prescribed by the MG University, Kottayam. The college has set a systematic and effective mechanism to conduct the internal evaluations. 1) The internal evaluation of the students begins from the time of induction. Entry level tests are conducted to discern the learning capacity of students and special attention is given to slow learners. 2) The internal examination coordinator is in charge of the conduct of internal examinations, evaluation and publication of results, preparation of A and B forms specified by the university and the uploading of the internal marks in the MG university examination portal. 3) The dates of the internal exam are decided by the IQAC and internal examination coordinator and then communicated to the staff council and finalised. The final dates are then published in the College diary so the students can be prepared for the evaluation, well in advance. 4) Two test papers, one assignment, one seminar and attendance constitute internal marks for each course in every semester, as per the guidelines of the MG university. An internal exam is conducted every semester for which the timetable and question paper are set by individual departments and results are published under the supervision of the coordinator. Apart from this at least two test papers are conducted by the teacher in charge of each course. The departments regularly inform the parents about student progression. 5) To encourage the self-learning ability, the research aptitude of the students and to improve their presentation skills, assignments and seminars/viva are included as a part of the internal evaluation. Apart from this open book tests, quizzes, role play, flipped classrooms are conducted to constantly assess the student engagement with the subjects taught. 6) The marks of the internal examination are published on the department notice board at least one week before the uploading of the same in the university website. Any grievances regarding the internal marks are settled during this week.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Aquinas College maintains an academic calendar and an academic diary. The academic calendar handed over to the students is instructional in nature whereas the academic diary maintained by the teacher is activity based. The Academic Calendar is prepared by the IQAC at the beginning of the academic year based on the academic calendar of the MG University. Individual Departments are asked to prepare their annual plan consisting of academic and non-academic activities. The staff council in consultation with the IQAC, internal exam coordinator and on the basis of the university academic calendar finalises the schedule for the conduct of internal examination and publication of the results. Keeping these sources at hand the calendar is prepared. All rules and regulations regarding the internal evaluation and marking system are documented in the student academic calendar. Information regarding attendance and absence is clearly stated and provision for recording the leave is made available in the calendar. The calendar also provides the dates of internal examinations as well as the tentative dates of the commencement of the university end semester examinations. This helps students to prepare in advance. Teacher's academic diary is prepared every year keeping in consideration the timeline charted by the university on the conduct of the end semester examination, as well as the conduct of internal examination and publication of the results as decided by the staff council. This diary includes the year plan, semester wise plan, time table, class log, continuous assessment data, tutorial works, log of interaction with parents and all the relevant information regarding the students under tutorship. It is an effective tool utilised by the teachers to constantly evaluate the students and to record their progress.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mgu.ac.in/syllabus-2/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	MARKETING(AIDED)	39	34	87
Nill	MCom	FINANCE (AIDED)	14	10	71
Nill	BA	ECONOMICS	42	24	57
Nill	BA	ENGLISH	27	18	67
Nill	BSc	MATHEMATICS	30	18	60
Nill	BSc	PHYSICS	37	25	68
Nill	MSc	PHYSICS	13	9	69
Nill	BSc	ELECTRONICS	44	15	34
Nill	BCom	FINANCE(SF)	20	14	70
Nill	MCom	FINANCE (SF)	18	6	33

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://aquinascollege.co.in/files/IOAC-SSS-2019-20-Responses.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	IQAC	15/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ELECTRONICS	2	Nil
International	COMMERCE	5	Nil
International	ENGLISH	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

NA	NA	NA	Nil	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	31	63	12	11
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SPECIAL CAMP	NSS	2	40
SNEHAPEEDIKA	NSS	2	40
BLOOD DONATION	NSS	2	40
CHELLANAM EMBANKMENT	NSS	2	28
INVITED TALK- GENDER NAD HUMAN RIGHT ISSUES	ENGLISH DEPARTMENT	1	84
NATIONAL INTEGRATION CAMP	NCC	1	1
KAYAM	NSS	2	16
CLEAN KOCHI DRIVE	GREEN KOCHI MISSION AND NSS	2	2
QUIZ	NSS	2	28
SVEEP PROGRAMME	KOCHI TALUK AND NSS	2	2
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
GENDER ISSUE	ENGLISH DEPARTMENT	INVITED TALK	1	82
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP	INTERNSHIP AT COIR BOARD WITH EMPHASIS ON FINANCE DEPARTMENT	COIR BOARD	01/06/2019	31/05/2020	3
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.5	7.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	NIL	2022

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	165254	1121111	0	0	165254	1121111
Reference Books	3693	435142	0	0	3693	435142
Journals	13	23380	0	0	13	23380
Digital Database	1	5900	0	0	1	5900
Others(s pecify)	129	62764	0	0	129	62764
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	129	3	2	3	3	2	8	100	0
Added	0	0	0	0	0	0	0	0	0
Total	129	3	2	3	3	2	8	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
2.5	2.5	5	5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The purchase and maintenance of all infrastructural and support facilities are entrusted to the Planning Board and Purchase Committee of the college.

Planning Board and IQAC together ensure optimum utilisation and monitor infrastructure development in tune with the requirements. The Manager of the college, appointed by the Cochin Diocese, takes care of the maintenance of the physical infrastructure of the college. The equipment and facilities purchased are handed over to the respective departments/labs/office/library and are entered in the stock registers. In the case of laboratories and departments, a teacher in charge is assigned the duty of taking care of the same. Every laboratory, library and office keeps a stock register to update the information regarding the equipment/facilities offered and to record the movements. . The conventional laboratories have lab assistants appointed by the Government/Management who see to the maintenance and repair of the equipment and other facilities. Its sole responsibility is entrusted to the concerned Head of the Department. The college has appointed a trained technical staff exclusively for the maintenance and repair of the computers, accessories and networking. The management has permanently appointed electricians, plumbers and carpenters for the maintenance and repair works. Five last grade staff have been appointed by the management to maintain a clean and hygienic environment in the campus. Library committee plays a vital role in taking decisions related to the library infrastructure and upkeep. The library is automated using KOHA. The books are classified and arranged in an easily accessible manner and those books in need of maintenance are bound from time to time. Classrooms are allocated based on the academic schedule and general time table. The upkeep of the classrooms is monitored by the respective departments. Auditorium, conference hall and seminar hall are available for the conduct of department level programmes. Computer labs and internet facilities are made freely accessible to staff and students and are maintained by the management. The IQAC monitors and suggests updates of the college website which is carried out by the concerned department. Central power back-up facility is available for the optimum use of facilities and is maintained annually. Students utilise facilities such as gymnasium, playground and the various courts, which are monitored by the Department of Physical Education. The playground is utilised by the PE department for the conduct of intercollegiate tournaments. It is also given to other institutions for sports/games/tournaments and is maintained by the manager. Class rooms are often hired for the conduct of PSC examinations.

<http://aquinascollege.co.in/files/Policies2018.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Endowments	24	74390
Financial Support from Other Sources			
a) National	Scholarships, Fee concessions	616	1894560
b) International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Communication Skills in English	03/06/2019	100	Department of English
Remedial Coaching	03/06/2019	75	Various Departments
Bridge Courses	03/06/2019	75	Various Departments
Yoga	03/06/2019	100	NSS and NCC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NA	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	B.Sc.	Physics	M.G. University	M.Sc. Physics
2020	6	B.Com.	Commerce	M.G. University	M.Sc. Physics
2020	2	M.Com.	Commerce	M.G. University	MBA, CA
2020	12	BA	English	M.G. University	MA English
2020	3	B.Sc.		M.G.	M.Sc.

			Electronics	University	Electronics
2019	31	B.Com.	Commerce	M.G. University	M.Com.
2019	3	M.Com.	Commerce	M.G. University	MBA, CA
2019	12	B.A.	English	M.G. University	M.A. English
2019	1	B.Sc.	Mathematics	M.G. University	M.Sc. Maths
2019	4	B.Sc	Electronics	M.G. University	M.Sc. Electronics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	COLLEGE	181
ARTS	COLLEGE	344
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Aquinas College ensures the representation of students in various academic and administrative bodies of the institution. It enhances the students in attaining leadership qualities and execution skills. The College has an active Students' Union which aims to assure maximum student participation in academic and cocurricular events inside and outside the campus and thereby mould their personality and improve their organizational skills. Every year the students of the college elect their representatives to the college union. It consists of the following office bearers: Chairman, Vice-Chairman, General Secretary, Arts Club Secretary, University Union Counsellors, Magazine Editor, Lady Representatives and Class representatives. The student union plays an active role in communicating the needs of the student community to the administration through the staff advisor. It also mediates the decisions of the decisions of the staff council to the student community which guarantees a very amicable environment in the college. The active student council of the college helps the various bodies/committees/clubs in the execution of the programmes initiated by

them. Every year the Student Union conduct many student initiated programmes like College Day, Sports Day, Arts festival, Cultural events, Fest and Fairs which are monitored by the Staff Advisor and the Principal. The College Union Executive Committee guides the activities of the Union. The College Union organises other enrichment programmes as well. Students Union stands for the wellbeing of the fellow students. The Union draws attention of the management college authorities to repair or replace damaged furniture, electrical items, etc. The students' union monitors the students to actively participate and compete in the University Union Arts Festival. Apart from this, all the activities of NCC, NSS and various clubs like Fine Arts Club, Women Cell, Nature and Tourism Club, Grievance Redressal Cell, English Club, ED club, Quiz Club, Astronomy Club etc. are coordinated by the students under the super vision of the teacher in charge.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association has made its dynamic presence in the college. It provides a delightful platform for the alumni to meet and interact with their alma mater and it is also an opportunity for the alumnae to reconnect with batch mates and stay engaged with the activities of the Institution. In its effort to reinforce relations with the college, the alumni association is constantly sensitive to the needs of the college and actively supports various initiatives with financial aids as in the case of the house construction project and other sponsorships. In the recent years the association contributed sports cycle to the department of physical education which is an added asset to the strong cycling team of the college in ensuring the cycling championship. The alumni are always ready to offer their expertise to the younger generation of the college by means of training in sports, motivational talks and career guidance. Activities like honoring toppers and alumni interaction programme with the students are promoted for the glory of the alma mater. Every department has a book bank which is solely the contribution of the alumni to support the financially backward students. Departmental Alumni are actively associated in promotional programmes for the welfare of the College like contributing shelves, fan, lights etc. The alumni contribution is one of the activity towards the development of the institution. The alumni stood as a pillar of strength when the college acted as a venue for the relief camp during the times of the recent flood in August 2018. The Alumni Association works with a vision to develop integration among alumni and students to strengthen their commitment and coherence to the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institutions management follows a decentralized and participatory approach

to decision-making, which is facilitated by a multilevel mechanism. The Principal is given authority over both the administrative and academic functions of the college, and is responsible for making decisions in consultation with the Manager, Staff Council, and IQAC. By adopting this approach, the institution is able to maintain a positive atmosphere for both staff and students, and ensure effective human resource management. To ensure the smooth functioning of the colleges various activities, the Principal incorporates staff council, IQAC, committees, forums, and clubs. This not only promotes opportunities for leadership at all levels, but also enables the execution of various college activities. All college activities are planned and executed through governing bodies such as the Management Committee, IQAC, Staff Council, PTA, and College Union. Teachers are assigned to various clubs, cells, and committees, such as the admission committee, discipline committee, anti-ragging cell, committee for harassment against women, anti-narcotic cell, grievance redressal cell, mobile squad, planning board-purchase committee, building committee, Library committee, NSS, NCC, women cell, red ribbon club, book club, quiz club, nature and tourism club, astronomy club, and ED club. Students also participate in the functioning of certain committees where it is needed, and often a student coordinator is chosen. The IQAC is an active administrative body of the institution, which ensures the quality of teaching, learning, and evaluation processes through effective planning and execution. Participative management is assured by the IQAC through Department Quality Assurance Cell (DQAC), which includes representatives from each department. The staff council plays a significant role in assisting the Principal and acts as a mediator between the staff and the authorities. Major and urgent decisions concerning students, staff, and the smooth administration of departmental and college-level activities are taken after consultation with the staff council. Functional autonomy is granted to all departments, and the head of each department plans and oversees the execution of all department activities. All major decisions are taken in accordance with department meetings, where the suggestions of all faculty members are sought. All department activities are organized through a program implementation committee under the leadership of a teacher coordinator and a student secretary. Each class is under the tutorship of a teacher who serves as the mentor, and a class representative acts as a mediator between the students and the teachers. By creating a participatory and decentralized approach, the institution ensures that all stakeholders are involved in the decision-making process, and that the various college activities are executed smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The university itself is responsible for the development of the curriculum, which the college then follows in accordance with MG Universitys guidelines. The college has chosen five faculty members to participate in the Board of Studies at M.G. University and other autonomous colleges in their respective subjects. Furthermore, the college creates an Academic Calendar each year to comply with the universitys regulations.

<p>Teaching and Learning</p>	<p>Several effective teaching techniques, such as Peer Teaching, Bridge Course, Seminars, assignments and projects, Mentoring, PowerPoint presentations, and Film shows, are utilized. In addition, independent LCD projectors are utilized to improve ICT practices. Both Black boards and chalk, as well as White Boards and Markers, are used in classrooms. Teachers recommend supplementary learning materials and additional references.</p> <p>Every department is equipped with a library that has enough books, e-books, and other online resources. University question papers from previous years are accessible in each department, as well as in the library. Teachers effectively employ social media and mobile applications to communicate with students and create interest and curiosity in their subjects.</p>
<p>Examination and Evaluation</p>	<p>The institution has a well-planned schedule for conducting internal exams, including surprise tests and occasional viva voce exams. The question paper pattern for internal exams is also carefully designed. In addition, model examinations and entry-level examinations are organized to ensure that students are well-prepared. Seminars and mini-projects are also used to enhance learning. Special retests are conducted for slow learners, and open book tests are conducted to encourage critical thinking. Moreover, a parent-teacher meeting is held for each class every semester. To evaluate students knowledge after the completion of each module, objective-type exams based on the NET model are also conducted.</p>
<p>Research and Development</p>	<p>The college has a research committee led by Ph.D. holders that encourages faculty members to pursue Ph.D. degrees and research projects. The IQAC encourages the faculty to present and publish papers in national/international seminars, and two faculty members are pursuing research under FDP. Eight faculty members are doing research part-time, and faculty members and PG students have presented papers in regional/state/international seminars/conferences. Students are also motivated to take up research-oriented</p>

projects as part of their curriculum. Departments are encouraged to conduct state, national, and international level seminars/conferences. The college publishes a multi-disciplinary journal with ISSN 2395-7751, which serves as a platform for faculty and scholars to showcase their research work.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a well-equipped computerized central library in the ground floor with numerous books for all programs, along with specialized services such as previous question papers, INFLIBNET (N-List) and other useful services. The library also has a reprographic facility, educational CD ROM repository, new arrivals display rack, and journals display rack. Each department has its own library with an improved collection of books and a book bank for financially weak students. The college has three computer labs, smart classrooms in every department with projectors and tablet computers, and a common ICT room. Additionally, there is a seminar cum conference hall, lecture hall with audio-visual facilities, and an auditorium with a seating capacity of 2000 persons, and various sports facilities, including a basketball court, football and hockey ground, cricket practice pitch, and tennis court. The college has separate ramps for persons with disabilities.

Human Resource Management

Each faculty member in the College is responsible for supervising a club, association or forum based on their interests and proficiency in the particular field of activity. This helps to increase student outcomes.

Each class selects a student representative to assist the respective class tutors in optimizing the potential of the human resources. NSS, NCC, and other clubs conduct programs to expand their services to society.

The IQAC urges faculty to attend Refresher /Orientation courses and to participate in National/state level seminars. The Fine Arts Club provides students with opportunities to improve their artistic skills and participate in Youth Festivals at University and National levels. The Aquinas Sports Academy collaborates with alumni to offer training to nearby school students. The Physical Education

Department ensures student involvement in various intercollegiate, inter-university and even National-level competitions. Recreational activities are held for both teaching and non-teaching staff to alleviate stress. Students from various departments provide academic assistance to children at Boys Home. During the summer, students from the English department offer Basic English Courses to school students in the local area.

Industry Interaction / Collaboration

The Departments of Physics and Electronics annually organize an industrial visit to ISRO and VSSC Trivandrum. The Department of Commerce also arranges yearly visits for final-year students. The Department of Physics provides opportunities for students to work with scientists and research labs. The Model II courses final-year students regularly participate in job training and collaborate with different organizations. The Self-Financing PG Department of Biotechnology partners with two educational institutes for project work. T

Admission of Students

The University offers General/SC-ST quota through a Centralised Allotment Process. Additionally, Management and Community quotas are also available through Merit cum Community.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
------	---------------------------------------------------------------	--------------------------------------------------------------	-----------	---------	-----------------------------------------	---------------------------------------------

	teaching staff	non-teaching staff				
2019	Fine Tuning Academic and Administrative Systems for the Digital Age	Fine Tuning Academic and Administrative Systems for the Digital Age	22/11/2019	22/11/2019	45	3
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	01/10/2019	31/12/2019	35
FDP	2	06/04/2020	20/04/2020	14
Orientation Course	2	03/01/2020	23/01/2020	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	23	0	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts an annual audit by an external Chartered Accountant. The Govt. of Kerala conducts audits into every financial matters through Deputy Directorate of Education, Ernakulam. College regularly audits UGC funds internally.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	2859143	College infrastructure development, maintainence etc.
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Academic Director
Administrative	No	Nill	Yes	Manager and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Cash awards are presented to students who secure rank in university examination. The PTA also supports students who excel in sports activities. Annual meeting between parents and teachers are held at College level and Department level.

6.5.3 – Development programmes for support staff (at least three)

Annual tour, Training of office staff programme by those who have recently retired, Welfare Scheme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Multidisciplinary interactions and co-operations among various departments and colleges for improving the academic background. Effective and strict implementation of Self-appraisal form for faculty. Comprehensive energy audit of the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Illuminato-Multidisciplinary webinar series	11/05/2020	15/05/2020	26/05/2020	1500
2020	Energy Audit	19/09/2019	31/03/2020	31/03/2020	1000
2020	Self-appraisal	19/09/2019	31/05/2020	31/05/2021	52

[View File](#)
CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/04/2019	30	Summer in Aquinas	Professional training to nearby youth sports enthusiasts encouraging a healthy life style	100
2019	1	1	01/04/2019	1	Communicative Skills in English	Communicating skills and English proficiency of students from the local community	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Aquinas College is not just committed to promoting environmentally friendly practices, but also to creating a greeny campus that attracts birds and butterflies. In pursuit of this, the college has implemented a completely solar-powered campus, relying on this renewable energy source for its lighting, heating, and other needs. The active participation of students in the Nature Club and NSS has been a critical part of these sustainability efforts, with students taking the lead on many initiatives. The volunteers are active in preserving rainwater and maintain a rainwater harvesting system which maintains fresh water reserves for irrigation within the campus as well as serves to recharge groundwater. The green initiatives are strictly followed in the campus with the intention of making the campus plastic free. Thanks to these efforts, the campus has become a natural haven, with students and faculty alike enjoying the beauty of the campus natural features. Moreover, the switch to solar power has reduced the colleges carbon footprint, demonstrating the real-world impact of sustainable practices. Despite these successes, the college continues to prioritize sustainability and is always looking for ways to improve. With the active involvement of students and staff, Aquinas College is sure to remain a model self sustainable institution for years to come.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Aquinas College has launched two initiatives, Hunger Free Campaign and Interdisciplinary Webinar Series, with the objectives of reducing the gap between the needy and the wealthy, fostering a sense of social responsibility and commitment among students, promoting interaction between different domains of educational sector with the view of expanding the horizons of opportunity for our students and faculty and setting an example for other institutions. These initiatives are rooted in the vision and mission of the colleges founder, the late Reverend Father Joseph Kureethara, who believed in using education to uplift marginalized communities. 1. As a part of the Hunger Free Campaign, all members of the Aquinas College community contribute food, which is collected at a common point every Tuesday and distributed to nearby needy people in a systematic manner. Feedback from both students and the community indicates that the initiative has been successful, but the college has faced challenges in reaching a large number of people due to the scale of need. Food packets contributed by the students and staff of the college are supplied to the needy through the well known social worker Mr. Judeson M.X. who has a large network for distributing the food packets. This collaboration helps Aquinas College in overcoming the challenge in reaching out to maximum needy people. 2. Aquinas College has initiated the interdisciplinary webinar series- ILLUMINATO with the aim of enhancing the academic experience of its students and faculty. In this series, the college has invited experts from various esteemed institutions to share their knowledge and expertise in their respective fields. By attending these webinars, students and faculty can broaden their horizons and explore new opportunities that they may not have otherwise been exposed to. The webinars are designed to open up various streams of study, and participants are encouraged to collaborate with experts from other fields to gain a comprehensive understanding of their subject. By attending these sessions, participants can gain valuable insight into the latest advancements in their

areas of interest, including scientific methods and analysis tools. In addition to providing a wealth of knowledge, the webinar series promotes interdisciplinary collaborations and offers an eye-opening experience for students and faculty alike. Through this initiative, Aquinas College is committed to promoting a culture of social responsibility and learning, which aligns with the colleges mission to uplift marginalized communities through education. Overall, the interdisciplinary webinar series is an excellent opportunity for Aquinas College students and faculty to gain valuable knowledge and expand their intellectual horizons. The institution is entirely committed in utilizing its resources and facilities for the betterment of the local community. With the aim of making the summer season of young students more productive and beneficial, as well as to improve the English communication skills of students and housewives, provide computer skills to local housewives, and offer professional coaching to students in nearby schools, the college conducts various programs under the banner Summer in Aquinas. The institutions vision and mission aim to uplift society, and this initiative is in line with this objective. The program, which lasts for a month and is held in April each year, offers Basic English Courses, Computer Classes, and Sports Training. Under the Department of English, Student-Teachers conduct the Basic English Course and follow a designated syllabus to teach young learners, supervised by a teacher in charge from the Department. The college offers these programs during the non-academic days of the institution as well as the local schools, expanding its resources and facilities for the benefit of the community.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://aquinascollege.co.in/aquinas-college-best-practices.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college takes its inspiration from St. Thomas Aquinas, who believed that knowledge was a means of realizing the full potential of the human mind. Most of the students at the college come from rural areas around Greater Cochin. The college was established with a strong desire to uplift marginalized and disadvantaged members of society, and it has taken various initiatives to support this goal. By providing scholarships and ensuring that management seats are available to financially and socially weaker students, the college aims to minimize economic disparity and foster academic excellence among all students. A dedicated wing in the college ensures that scholarships are distributed effectively. The college also runs Aquinas Sports Academy, which encourages marginalized students to participate in sports and has helped many to achieve success at the university, state, and national levels. Through these efforts, the college aims to produce graduates who are not only successful but also committed to making a positive impact on their communities.

Provide the weblink of the institution

<http://aquinascollege.co.in>

8.Future Plans of Actions for Next Academic Year

Aquinas College has laid out a comprehensive plan for the upcoming academic year, focusing on providing quality education to students despite the challenges posed by the ongoing COVID-19 pandemic. The college aims to implement a range of measures to ensure that students receive an enriching educational experience, including online classes and e-content development by faculty. To ensure that faculty members are equipped with the necessary skills to develop engaging and effective e-content, the college is planning to conduct faculty development

programs on online pedagogy and content development. This will help them create engaging and informative digital content that can be used to supplement classroom teaching and provide students with a well-rounded learning experience. The college is also planning to organize a series of multidisciplinary seminars, bringing in experts from various fields to share their insights and knowledge with the students. This will help students broaden their horizons and gain a deeper understanding of different subjects, encouraging interdisciplinary learning. Recognizing the difficulties faced by students during the COVID-19 pandemic, the college has made it a priority to support them with online educational gadgets and sophisticated tools. This will help students stay connected with their studies and complete coursework from the safety of their homes. The college is also committed to addressing the mental health challenges that students may be facing during the pandemic. To this end, the college has established a counseling center, staffed by qualified professionals who can offer guidance and support to students who may be struggling with anxiety, depression, or other mental health issues. In addition to supporting students, the college is also focused on faculty development strategies, including timely encouragement of academic promotions. The college recognizes the importance of providing faculty members with the necessary incentives and opportunities for growth, which can help them stay motivated and engaged in their work. To encourage greater student involvement in all sectors of event organization, the college has put in place student-centric programs. These programs aim to empower students to take on leadership roles and actively participate in various college events, such as cultural and technical fests, sports meets, and seminars. Recognizing the importance of alumni involvement in the college, every department has been directed to initiate alumni-funded programs. These programs aim to provide opportunities for alumni to contribute to the development of the college and give back to the institution that helped shape their future. The college has also placed a greater focus on intellectual property rights, recognizing the importance of encouraging innovation and creativity among students. To this end, the college has made it a priority to organize more programs related to intellectual property rights and help students gain a deeper understanding of this important topic. Finally, every department has been directed to implement innovative best practices, with active involvement of the local community. This will help the college build strong relationships with the community and foster greater cooperation, ensuring that the college remains relevant and responsive to the needs of its students and the wider community.