YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   AQUINAS COLLEGE

- Name of the Head of the institution   MRS. BRIDGIT JEEJI C J

- Designation   PRINCIPAL IN CHARGE

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   04842327748

- Mobile no   9388095878

- Registered e-mail   aquinascollegemail@gmail.com

- Alternate e-mail   aquinasiqac@gmail.com

- Address   Aquinas College , Edakochi,
                                                       Kochi, Ernakulam 682010

- City/Town   Kochi

- State/UT   Kerala

- Pin Code   682010

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Mahatma Gandhi University, Kottayam**

- Name of the IQAC Coordinator **Dr. Tharanath R**

- Phone No. **09447719594**

- Alternate phone No. **08921089561**

- Mobile **09447719594**

- IQAC e-mail address **aquinasiqac@gmail.com**

- Alternate Email address **tharanath.r@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://www.aquinascollege.co.in/aquinas-college-reports.html#

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.aquinascollege.co.in/aquinas-college-reports.html#

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76	2006	17/10/2006	16/10/2011
Cycle 2	B	2.21	2013	08/07/2013	07/07/2018
Cycle 3	B+	2.56	2018	28/03/2019	27/03/2024

6.Date of Establishment of IQAC **09/07/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Red Ribbon Club	State	2022, 1 year	4000

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Continuation of Illuminato 3.0 Webinar Series: IQAC sustained the success of Illuminato 3.0, a multidisciplinary webinar series, with the theme "Azadi ka Amrith Mahotsav" serving as its guiding tagline. This series facilitated insightful discussions and collaborations across various disciplines, enriching the academic experience for students and faculty alike. Successful Ruby Jubilee Activities: IQAC oversaw and facilitated a diverse array of activities as part of the Ruby Jubilee celebrations. Forty projects were successfully completed under different criteria, showcasing the institution's commitment to excellence and innovation. These activities not only celebrated the institution's achievements but also provided platforms for continued growth and development. Integration of Academic Plans: IQAC played a pivotal role in collecting and integrating academic plans for the upcoming year. Notably, programs focusing on gender equity, eco-friendly campus initiatives, and ethical values were incorporated into each course curriculum. This initiative reflects the institution's dedication to holistic education, fostering a learning environment that emphasizes social responsibility and ethical leadership.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Enhancement of Illuminato 3.0 Webinar Series	Increased participation and engagement were observed, with positive feedback indicating enhanced interdisciplinary learning and thought leadership recognition.
Expansion of Ruby Jubilee Activities	Successful completion of 40 projects demonstrated creativity, innovation, and strengthened alumni engagement, enhancing institutional visibility and reputation.
Integration of Academic Plans	Themes of gender equity, sustainability, and ethical values were effectively integrated into course curricula, fostering a learning environment that promotes social responsibility and ethical leadership.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	05/06/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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- Name of the statutory body

Name	Date of meeting(s)
Staff Council	05/06/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	20/02/2024

15.Multidisciplinary / interdisciplinary

Aquinas College embraces a dynamic approach to academics, fostering both multidisciplinary and interdisciplinary learning experiences for its students. At the forefront of this educational ethos is the introduction of an open course in the

fifth semester of the undergraduate curriculum. This innovative initiative encourages students to explore diverse fields beyond their core disciplines, promoting a holistic understanding of knowledge and its interconnectedness.

Moreover, students are provided with opportunities to undertake academic projects in an interdisciplinary manner. By collaborating across different disciplines, students gain insights into the complexities of real-world issues and develop creative solutions that draw upon a variety of perspectives and methodologies. This not only enriches their learning experiences but also prepares them for the complexities of today's globalized world where interdisciplinary skills are highly valued.

Looking ahead, the implementation of the National Education Policy (NEP) and the transition to a four-year undergraduate program will further enhance these interdisciplinary approaches. With a renewed focus on flexibility and holistic education, students will have increased opportunities to engage in cross-disciplinary studies, research, and practical applications. This forward-thinking approach aligns with Aquinas College's commitment to producing well-rounded graduates equipped to tackle the challenges of the future with innovation and adaptability.

16.Academic bank of credits (ABC):

Aquinas College presently follows the university syllabus without provisions for the Academic Bank of Credits (ABC) system; however, it encourages students to engage in online courses from platforms like NPTEL and MOOCs, with credits applicable to their internal assessment. The impending adoption of a four-year undergraduate program by the university, incorporating ABC, presents an opportunity for the college to align with this progressive approach. This system will enable students to accumulate credits across disciplines, fostering flexibility and lifelong learning. Aquinas College is poised to integrate ABC into its academic structure, affirming its commitment to providing students with a comprehensive and adaptable educational experience, equipping them for success in a dynamic world.

17.Skill development:

At Aquinas College, located in Edacochin, we are committed to nurturing holistic skill development among our students. Our innovative strategy involves offering a variety of supplementary courses, enriching their educational journey with practical skills and specialized knowledge. These courses serve as a

platform for students to refine their abilities and explore diverse fields. Moreover, our Entrepreneurship Club and similar organizations play a crucial role in fostering skill development. Through workshops, mentorship programs, and real-world projects, students acquire practical experience and a deeper insight into entrepreneurship and various other disciplines. By amalgamating these endeavors, we are dedicated to equipping our students with the necessary skills for success in today's dynamic professional environment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At Aquinas College in Edacochin, we embrace a comprehensive approach to education by skillfully incorporating the Indian Knowledge system into our academic framework. Through the establishment of an Indian Languages division, we serve as a hub for Indian culture and linguistics, fostering a profound connection between students and their heritage. Furthermore, our dedication extends to the active involvement of the History division, which enhances the integration of the Indian Knowledge system by providing insights into our rich past, traditions, and societal evolution. The multidisciplinary Illuminato 3.0 webinar series serves as an excellent platform for facilitating discussions on these crucial subjects, allowing students to delve into the cultural and linguistic intricacies of our diverse nation. By nurturing this integration across various disciplines and through online courses, we ensure that our students not only acquire academic knowledge but also develop a profound appreciation for India's heritage and cultural diversity. This approach equips them to become well-rounded individuals ready to excel in an interconnected global environment

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At Aquinas College, we prioritize Outcome-Based Education (OBE) to ensure students' holistic development. We define Programme Outcomes and Programme Specific Outcomes for each course, guiding our curriculum and assessments. Despite the university's focus on objectives rather than Programme Outcomes, we conduct internal examinations aligned with OBE principles. Our commitment to OBE remains steadfast as we strive to prepare students effectively for their future endeavors.

20.Distance education/online education:

Aquinas College recognizes the significance of online education and distance learning, offering students opportunities to engage

with MOOCs and enroll in Coursera, an esteemed international online platform. Additionally, the college integrates online learning into its curriculum, exemplified by a compulsory MOOC course on organic farming. Through these initiatives, Aquinas College empowers students to expand their knowledge, acquire new skills, and stay updated with advancements in their fields, reflecting its commitment to fostering lifelong learning and preparing students for success in a digital age.

Extended Profile

1.Programme

1.1	**360**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**1354**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**209**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**524**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**54**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**38**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**28.27926**
4.3 Total number of computers on campus for academic purposes	**129**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Aquinas College prides itself on its meticulous approach to delivering its curriculum, which is thoroughly documented and reflects a strong commitment to providing students with a rich and fulfilling educational experience. The institution achieves this by carefully combining established university guidelines with customized adjustments in its academic plan, ensuring that the curriculum is both well-rounded and effective in meeting the needs of its students.

Furthermore, Aquinas College maintains a robust internal evaluation system that continuously monitors student progress. Through regular mid-semester feedback collection and analysis, the college swiftly identifies areas for improvement in teaching methods and course structure, fostering an environment that can quickly adapt to the evolving needs of its student body.

What truly sets Aquinas College apart is its seamless integration of curricular and extracurricular activities, all of which are thoughtfully aligned with the academic calendar. For example, strategically positioned model exams just before final assessments provide students with invaluable insights and help build their confidence for the upcoming exams.

Moreover, the institution's dedication to excellence is evident in its meticulous evaluation of results, which provides deep insights into the effectiveness of various teaching methodologies. This commitment prompts continuous refinements to ensure that the educational experience offered by Aquinas College remains of the highest quality.

In essence, Aquinas College goes above and beyond in delivering its curriculum, aiming not only to impart knowledge but also to nurture well-rounded, adaptable graduates who are fully prepared to thrive in a rapidly changing world.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Aquinas College strictly adheres to the Continuous Internal Evaluation (CIE) system mandated by MG University, Kottayam. The college has established an efficient and well-organized internal evaluation process, overseen by the internal examination coordinator. Responsibilities of the coordinator include arranging internal exams, assessing results, completing necessary documentation, and uploading internal marks to the MG University examination portal. Prior to online publication, marks are displayed on department notice boards, fostering transparency in assessment procedures. Regular communication channels between

departments and parents are maintained to ensure ongoing transparency regarding student progress.

Internal marks for each course are determined through a comprehensive assessment strategy, consisting of two test papers, an assignment, a seminar or viva, and attendance records, all in accordance with MG University guidelines. The internal examination coordinator oversees the scheduling and preparation of question papers, while course instructors administer additional test papers. Assignments and seminars or viva voce are included to cultivate self-learning, research capabilities, and presentation proficiency among students. Attendance is a significant factor in determining internal marks, with monthly attendance records published by departments to monitor student punctuality. The principal notifies parents promptly if any attendance issues arise, aiming to encourage consistent attendance habits. This continuous internal evaluation process ensures a thorough and holistic assessment of student performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

23

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

440

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

445

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

209

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For advanced learners, each department offers specialized training to help them qualify for competitive exams post-graduation. These training sessions are complemented by comprehensive interview preparation and career guidance provided by the college's Career Guidance Cell. This holistic approach ensures that advanced learners are not only academically proficient but also well-equipped for their future endeavors.

Conversely, for slow learners, peer teaching methods are employed to provide additional support. Fast learners are encouraged to conduct seminars on previously discussed topics, facilitating a deeper understanding for their peers. Additionally, the college facilitates discussions on important questions specifically tailored to address the needs of slow learners, aiding them in exam preparation and overall comprehension.

By implementing these strategies, Aquinas College fosters an inclusive learning environment where every student has the opportunity to excel and reach their full potential.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1354	**54**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Aquinas College prioritizes student-centric learning methodologies to enrich educational experiences, focusing on experiential learning, participative learning, and problem-solving approaches.

Firstly, the college promotes peer teaching through seminars, facilitating knowledge exchange between fast and slow learners. Fast learners take the lead in teaching their peers, fostering collaboration and deeper understanding among students.

Secondly, students are actively involved in projects that entail collaborations with industries, providing real-world exposure and practical application of theoretical knowledge. This hands-on experience not only enhances learning but also prepares students for the challenges of their future careers.

Furthermore, Aquinas College offers specialized classes dedicated to developing problem-solving skills across various subjects. These sessions equip students with the analytical tools and critical thinking abilities necessary to tackle complex challenges in their academic and professional pursuits.

By integrating these student-centric methods, the college empowers learners to actively engage with their education, fostering a dynamic and enriching learning environment that prepares students for success in both their academic endeavors and future careers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Aquinas College, teachers leverage ICT-enabled tools to enhance the teaching-learning process, ensuring an interactive and

engaging educational experience. Utilizing PowerPoint presentations, teachers deliver lectures effectively, while empowering students to utilize the same tool for their own seminars, fostering active participation and digital literacy.

Frequent webinars provide students with opportunities to access classes during their off-time, facilitating continuous learning beyond traditional classroom hours. Additionally, the integration of student-friendly apps, such as scientific graphing tools, enriches the learning experience, making complex concepts more accessible.

The availability of video content and recorded classes, not only from teachers but also from guest speakers and other resource persons, offers students diverse perspectives and supplementary learning materials. Furthermore, Aquinas College encourages students to explore online platforms like Coursera and NPTEL for additional courses, broadening their knowledge and skill set beyond the curriculum. Through the integration of these ICT-enabled tools, Aquinas College remains committed to fostering a dynamic and innovative learning environment that prepares students for the demands of the digital age.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

445

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Aquinas College upholds a transparent and robust internal assessment system to ensure fairness and accuracy in evaluating student performance. This method encompasses several key components to maintain consistency and accountability.

Firstly, a common midterm internal exam is administered under the supervision of the Internal Marks Coordinator, ensuring uniformity across departments. Additionally, departments design two internal exams tailored to their specific curriculum, aligning assessments with course content to better gauge student understanding and progress.

Results from these assessments are converted into internal marks, which are openly posted on department notice boards, promoting transparency and accountability within the academic community. Notably, the college allows students to request re-tests, underscoring its dedication to facilitating continuous improvement and providing opportunities for students to demonstrate their knowledge and skills.

This multifaceted approach integrates centralized and departmental assessments, thereby fostering a comprehensive evaluation of student performance. By promoting transparency, accountability, and opportunities for improvement, Aquinas College motivates students to strive for academic excellence and continuous growth.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Aquinas College maintains an effective and transparent protocol for handling grievances related to internal examinations, aligning closely with its ethos of continual enhancement. This system allows students dissatisfied with their exam results to utilize a structured grievance redressal process, embodying several key attributes.

Firstly, the procedure is characterized by transparency, ensuring students comprehend the steps involved and the expected resolution timeline, thereby fostering trust in the system. Secondly, it is time-bound, ensuring swift resolution to prevent disruptions to students' academic progress. Lastly, the mechanism is highly efficient, structured to streamline the process and minimize delays.

Notably, the college prominently displays internal marks on notice boards, enabling students to review their performance. In case of discrepancies, students can address their concerns to the tutor. If the grievance is deemed valid, the college grants additional examination opportunities or extends time for students to rectify their grievances.

This commitment to improvement extends to the grievance redressal process, empowering students to actively participate in their educational journey within a supportive learning environment. Aquinas College's approach underscores its dedication to fairness, efficiency, and providing students with a platform to express their concerns and seek resolution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Aquinas College maintains transparency by sharing university specified programme and course outcomes via the official website. As the college follows university outcomes, teachers and students are directed to the website for clear understanding. This approach

fosters consistency, ensuring a shared understanding of expectations and promoting a unified learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Aquinas College meticulously assesses the achievement of program and course outcomes, closely following the predefined outcomes and examination paper formats established by the university. The university oversees both the process of setting outcomes and the design of examination papers, ensuring consistency with standardized objectives and evaluation methods. A variety of assessment techniques, including examinations, assignments, and projects, are utilized to measure student advancement. By analyzing results, the college refines its teaching approaches and academic programs. This robust evaluation framework underscores the institution's dedication to maintaining consistent and comprehensive educational standards, emphasizing the influential role of the university in shaping the assessment procedures.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

332

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](Nil)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Aquinas College has established a dynamic innovation ecosystem that encourages creativity and knowledge sharing. This culture of innovation extends within and beyond classrooms, fostering an environment where students and faculty are empowered to explore new ideas and perspectives. Notably, initiatives such as the Young Innovation Programme (YIP) play a pivotal role in enhancing this ecosystem. YIP provides a structured platform for students to address real-world challenges through innovative solutions. Additionally, Aquinas College boasts an Entrepreneurship Club, which, in collaboration with the Department of Electronics, organizes creative workshops aimed at enhancing the creative mindset of students. By amalgamating a nurturing learning atmosphere with targeted programs like YIP and engaging workshops, the college effectively promotes innovation and the exchange of knowledge. This holistic approach ensures that Aquinas College remains a hub for novel ideas, continuous learning, and meaningful contributions to the broader community.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.aquinascollege.co.in/aquinas-college-projects.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

At Aquinas College, extension activities are a vital component of our commitment to holistic student development and community engagement. Throughout the year, students actively participate in various initiatives aimed at sensitizing them to social issues and making a positive impact in the neighborhood community. These activities include drug awareness campaigns organized by the National Cadet Corps (NCC), street plays addressing social issues, beach cleaning drives, and promotion of organic farming initiatives, including seed distribution. Additionally, medical camps conducted "Jeevamsh" by National Service Scheme (NSS) provide essential healthcare services to underserved communities, while visits to old age homes foster intergenerational connections and empathy among students. Importantly, all these programs are supported by the Social Responsibility Committee, established during the college's Ruby Jubilee celebrations. Through these extension activities, Aquinas College not only enriches the educational experience of students but also instills in them a sense of social responsibility and empathy towards their

communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

72

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1354

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Aquinas College is well-equipped with infrastructure and facilities to facilitate effective teaching and learning experiences. The campus offers numerous classrooms that provide a conducive environment for academic pursuits. Particularly noteworthy are the classrooms equipped with smart technology, enhancing learning with interactive and multimedia resources. Additionally, the college features well-equipped laboratories tailored to various disciplines, housing modern apparatus for hands-on experimentation. Recognizing the importance of the digital era, Aquinas College ensures access to computing equipment and other essential resources for technological learning. Furthermore, teachers prepare digital content for topics, which proves beneficial for students engaging in off-campus study. This commitment underscores the institution's dedication to creating a conducive educational environment through appropriate infrastructure and facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Aquinas College prides itself on providing ample facilities for cultural activities, sports, games, gymnasium, and yoga, fostering comprehensive student development. The college maintains a dedicated physical education department responsible for coordinating various sports and games. An extensive playground accommodates a diverse range of outdoor pursuits, facilitating participation in specialized games. To nurture artistic talents, an active arts club, overseen by designated faculty members, operates within the college. While a well-equipped gymnasium is available for students to engage in regular fitness routines, promoting healthy lifestyles, it is worth noting that not many modifications have been made to the gym and indoor facilities, indicating a need for new furnishings. Recognizing the significance of yoga for mental and physical well-being, the college observes yoga days, with the National Service Scheme (NSS) and National Cadet Corps (NCC) units actively advocating yoga practices within the college community. Aquinas College ensures abundant avenues for cultural involvement, sports engagement, physical well-being, and yoga practice, enriching students' overall growth and vitality.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-calendar.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28.27926

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Aquinas College has adopted the use of an Integrated Library Management System (ILMS) to automate its library functions and elevate the library experience. However, it's important to clarify that Aquinas College employs the KOHA system for library management. KOHA is a renowned open-source ILMS that encompasses a comprehensive range of features for cataloging, circulation, and resource administration. By implementing KOHA, the college efficiently organizes and retrieves library resources, simplifying access to the extensive collection of books, journals, and materials for students and staff. This automated system streamlines tasks like cataloging, check-in/check-out, and inventory management, optimizing the library experience. Through the adoption of KOHA, Aquinas College underscores its dedication to harnessing technology for effective library management, ensuring seamless access to the library's wealth of knowledge and resources for both students and faculty.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the `B. Any 3 of the above`
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.25`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`30`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Aquinas College places high importance on regularly updating its IT facilities, including Wi-Fi connectivity, to guarantee a seamless and enriched learning environment for both students and faculty. Alongside a well-equipped computer lab, instructors utilize virtual boards for online classes, thereby enhancing the interactive learning atmosphere. Moreover, offline classes benefit from the use of microphones, projectors, and PowerPoint presentations to facilitate effective knowledge dissemination. The college promptly addresses any maintenance concerns by promptly responding to user complaints, ensuring the smooth operation of its IT infrastructure. Each department is outfitted with Wi-Fi connectivity, enabling easy access to online resources and participation in digital learning activities. Aquinas College remains dedicated to keeping abreast of technological advancements, fostering a technologically-enabled environment that caters to the educational requirements of its community.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

129

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.27926

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Aquinas College has implemented strong systems and protocols to manage and utilize its physical, academic, and support facilities effectively. The college ensures that its facilities, such as laboratories, libraries, sports complexes, computers, and classrooms, are well-kept and maintained in optimal condition. In the event of any maintenance-related complaints, the college management promptly takes necessary actions to address and resolve the issues. Additionally, annual audits are conducted to assess the functionality and condition of the facilities. Should any shortcomings or deficiencies be identified during these audits, appropriate measures are taken to rectify and enhance the facilities. Aquinas College remains dedicated to providing a conducive learning environment by ensuring the proper upkeep and utilization of its physical, academic, and support facilities, thereby facilitating a seamless and enriching educational experience for students and faculty.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

247

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.aquinascollege.co.in/index.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1151

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1151

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Aquinas College prioritizes student engagement and representation across administrative, co-curricular, and extracurricular domains, aiming to instill a sense of ownership and accountability within

the student body. Each academic program is supported by a dedicated student coordinator who acts as a liaison between students and the administration, facilitating effective communication and advocacy for student concerns. Moreover, the institution encourages student-led initiatives, allowing students to independently plan and execute projects under faculty supervision, thereby fostering leadership, initiative, and teamwork. In sports and arts, student representatives play crucial roles in organizing and managing events, ensuring smooth operations. Additionally, as part of the ongoing Ruby Jubilee celebrations, each event is overseen by a student coordinator, further enhancing student interaction and engagement. This year, as the Ruby Jubilee activities continue, Aquinas College maintains its commitment to student representation and engagement, promoting a culture of active involvement, collaboration, and leadership, empowering students to contribute significantly to the college community's vitality and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Aquinas College values its alumni highly and recognizes their significant impact by nurturing an active Alumni Association that plays a crucial role in the institution's advancement. The college organizes department-wise and general body alumni gatherings, providing opportunities for graduates to reconnect, establish networks, and share experiences, fostering a strong sense of affiliation with their alma mater. The Alumni Association proactively organizes and finances various initiatives to enhance the institution's growth and benefit present students, including guest lectures, workshops, scholarships, and infrastructure enhancements. Efforts to involve alumni are ongoing, with the registration process currently underway and measures in place to encourage active association participation. A grand alumni meet was conducted during the Ruby Jubilee celebrations, aiming to effectively engage registered alumni and strengthen the Alumni Association further. Additionally, discussions between the Alumni Association and the college management have resulted in an agreement to register soon, with registration expected in the 2023-24 academic year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Aquinas College's governance structure is firmly rooted in its vision and mission, ensuring a harmonious alignment between leadership and institutional goals. The Board of Directors

provides strategic guidance, actively contributing to policy formulation in line with the institution's vision. Their collective expertise enriches decision-making processes and fosters a strong sense of direction. The Academic Council, comprising faculty members and academic administrators, ensures educational policies and curriculum development uphold the institution's vision and mission. They shape the academic landscape, fostering an environment conducive to transformative learning experiences. Inclusive governance is valued, encouraging open communication and consultation among stakeholders. Regular discussions, consultations, and feedback mechanisms allow students, faculty, and staff to contribute to decision-making processes. Aquinas College's governance structure reflects its commitment to excellence and progress, ensuring every aspect of its operations is in tune with its overarching vision and mission. This cohesive governance approach empowers the institution to improve the quality of learning and teaching, uphold the core values of the institution, incorporate the mission and vision through various activities, and promote innovative teaching methods and extracurricular activities to foster a research culture among students. Additionally, the Clubs and Cells, namely NCC, NSS, SC/ST, OBC, Minority, function independently and organize various programs, further enhancing the college's commitment to inclusivity and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Aquinas College demonstrates robust leadership through strategies such as decentralization and participatory management, granting autonomy and accountability to department heads and coordinators. This approach ensures efficient management aligned with the institution's vision. Participatory management fosters collaboration and inclusivity by involving faculty, staff, and students in decision-making processes, facilitated through regular consultations and feedback mechanisms. Aquinas College empowers individuals to shape policies, enhancing transparency and a collaborative work environment. Leveraging diverse talents enables access to innovative solutions and fosters accountability.

Additionally, initiatives led by the IQAC, HODs, Staff Council, and club activities sustain teaching-learning quality, guided by proactive measures from the principal, management, and stakeholders. The Staff Council, comprising HODs and the IQAC coordinator, plays a significant role in decision-making, promoting participative management and ensuring collective involvement. These efforts reflect Aquinas College's commitment to effective leadership, continual improvement, and the holistic development of its community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Aquinas College effectively utilizes its Institutional Strategic/Perspective Plan to drive growth and progress. This blueprint outlines long-term objectives, fostering shared understanding and commitment among stakeholders through transparent communication. Robust monitoring mechanisms enable necessary adjustments to align with strategic goals, directing efforts towards realizing the institution's vision and mission. Efficient resource allocation, stakeholder engagement, and progress monitoring ensure successful plan execution, enhancing educational quality and student development.

Additionally, the college adheres to government regulations for maternity and paternity leave, provides duty leave for staff training, and establishes an Employees Cooperative Society for financial support. Facilities like health clubs, sports amenities, staff recreation rooms, and a Centre for Happiness contribute to employee well-being. Timely digital platform training, encouragement of research and Post-Doctoral ventures for faculty, and motivation for non-teaching staff to pursue examinations are supported. CCTV surveillance ensures campus security in parking lots and staff areas.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Aquinas College ensures effective operations with clear guidelines, a structured framework, and transparent regulations, fostering accountability. The institution's comprehensive policies steer decision-making and governance, regularly reviewed to align with institutional goals. Its administrative setup facilitates smooth coordination and communication among departments and units, with established roles ensuring efficient workflow and resource management. Adherence to transparent and meritocratic procedures in faculty and staff recruitment, performance assessments, and disciplinary actions fosters accountability and professionalism.

In addition to these practices, Aquinas College maintains a hybrid staff organization structure, overseen by the Principal and the Staff Council, ensuring effective management. The institution also abides by procedures outlined by the Right to Information (RTI) Act and operates under the guidance of the Internal Quality Assurance Cell (IQAC). Moreover, the college emphasizes a self-appraisal system for staff development and regularly reviews appointments and service rules to maintain transparency and compliance with university and government regulations.

Aquinas College's commitment to effective governance underscores its dedication to fostering a conducive learning and working environment. By implementing these practices, the college promotes streamlined operations, transparency, and the achievement of institutional objectives, ensuring a nurturing academic community for all stakeholders.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-iqac-members.html
Link to Organogram of the institution webpage	https://www.aquinascollege.co.in/aquinas-college-organogram.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has implemented comprehensive welfare measures for both its teaching and non-teaching staff, aiming to ensure their well-being, satisfaction, and professional growth. These measures encompass financial support, health benefits, professional development, and work-life balance initiatives. Financial support entails competitive salaries, punctual payment, and various employee benefits such as insurance and pension plans. Health benefits include medical insurance and wellness programs to support the physical and mental well-being of staff members. Professional growth is promoted through workshops, seminars, and training programs, while work-life balance initiatives offer flexibility in working hours, leave policies, and recreational activities to foster a supportive work environment. These welfare measures underscore the institution's appreciation for its staff's

contributions, fostering a motivated workforce that contributes to the institution's overall success and growth.

Additionally, the institution grants maternity and paternity leave in accordance with government norms, provides duty leave for staff to attend various training programs, and has established an Employees Cooperative Society to offer loans and deposit schemes. Moreover, the institution provides facilities such as a health club, sports facility, staff recreation room, and a "Centre for Happiness" to promote staff well-being. Time-bound training on digital platforms is conducted as needed, and teachers are encouraged to engage in research and post-doctoral ventures. Non-teaching staff are motivated to participate in departmental and government examinations, and a CCTV surveillance system ensures campus security in parking lots and staff areas.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-nonteaching-staff.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

53

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a Performance Appraisal System for both its teaching and non-teaching staff, with the aim of evaluating their professional performance and facilitating their development. Each staff member receives an annual self-assessment form to review their own work and identify areas for improvement. This self-assessment tool enables staff to reflect on their accomplishments, strengths, challenges, and career objectives, allowing them to showcase their successes and address their professional development needs.

The Internal Quality Assurance Cell (IQAC) plays a crucial role in this process by collecting and analyzing the self-assessment forms and other relevant data to evaluate overall staff performance. The IQAC then presents its findings and recommendations to higher authorities for further consideration.

This Performance Appraisal System promotes a culture of ongoing enhancement and professional advancement among staff members. It establishes a structured feedback mechanism, recognizes achievements, and identifies areas for growth. Ultimately, this system enhances the overall performance and effectiveness of both teaching and non-teaching staff, benefiting the institution as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Aquinas College conducts thorough financial audits to uphold fiscal integrity and accountability. Internal audits, carried out annually by college management, carefully examine financial records and policies. Additionally, external audits are performed by both the Deputy Directorate Office and the Auditor General's Office. These independent evaluations assess financial health, regulatory adherence, and fiscal responsibility. In instances of audit discrepancies, a robust mechanism is in place for prompt resolution. The finance committee works closely with auditors and

stakeholders to suggest and execute corrective actions, reinforcing the institution's dedication to sound financial procedures and transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Aquinas College has developed effective approaches for both fundraising and resource management. Key sources of funding include contributions from management, funds from the Parent-Teacher Association (PTA), and allocations from the Principal's account. These financial pillars provide crucial support for academic initiatives and infrastructure enhancement, ensuring the institution's financial stability.

In terms of resource management, Aquinas College emphasizes strategic planning to allocate resources in line with institutional priorities and long-term objectives. Efficiency measures such as cost-saving initiatives and sustainable practices are actively implemented. Investments are directed towards infrastructure enhancement, faculty and staff development, and research and innovation, fostering academic excellence, an enriching learning environment, and a culture of exploration.

These comprehensive strategies underscore Aquinas College's dedication to delivering a top-tier educational experience while upholding financial viability, positioning the institution for sustained growth and success.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Aquinas College is deeply committed to enhancing its educational standards through the pivotal role of the Internal Quality Assurance Cell (IQAC). This body ensures the continual improvement of educational processes, operational efficiency, and learning outcomes. In addition to the IQAC's efforts, the college has embraced initiatives like Illuminato 3.0, offering diverse learning opportunities through workshops, seminars, and experiential activities. These initiatives empower students to explore their interests, expand their knowledge, and develop valuable skills.

Furthermore, Aquinas College extends its Ruby Jubilee celebrations, organizing impactful events that unite alumni, faculty, staff, and students to celebrate achievements and plan for the future. Additionally, the college focuses on comprehensive academic planning and execution, refining existing programs, introducing new courses, and adopting innovative teaching methods. These measures ensure a dynamic learning experience that prepares students for success in a rapidly changing global environment.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-reports.html
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Aquinas College employs a methodical approach to enriching the quality of its educational procedures, operations, and educational achievements. At the heart of this effort lies the Internal Quality Assurance Cell (IQAC), which assumes a central role in steering these endeavors.

The IQAC initiates this process by proposing enhancements to the academic blueprint. It advocates for the inclusion of specialized programs in each academic term, focusing on areas such as ethics, gender sensitivity, human values, and environmentally sustainable practices. These program additions are thoughtfully integrated into the curriculum to cultivate a holistic and socially conscious learning atmosphere.

Furthermore, all academic departments are entrusted with soliciting feedback from students and stakeholders. This feedback undergoes meticulous scrutiny, aimed not only at pinpointing issues but also comprehending their root causes. Departments then put forth viable solutions to amplify the educational journey.

Following this, the IQAC undertakes a thorough analysis of results, consolidating data and pinpointing recurring patterns. Drawing from this analysis, an institution-wide strategic plan is devised, harmonizing with Aquinas College's enduring objectives and devised to tackle systemic hurdles.

In essence, through the diligent efforts of the IQAC, Aquinas College consistently enhances its instructional processes, operations, and educational achievements. This steadfast commitment ensures adaptability, resilience in the face of challenges, and a dedication to delivering a comprehensive and enriching educational encounter.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-reports.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of   A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aquinascollege.co.in/aquinas-college-areports.html
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	[View File]()
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Aquinas College champions gender equity through a series of initiatives aimed at fostering an inclusive and balanced environment. Over the past five years, the institution has made significant strides in addressing gender disparities and promoting equal opportunities for all. Separate NCC wings and dedicated faculty members encourage the participation of female students in various activities, while the NSS unit actively engages them in serving society. Workshops and awareness programs cultivate a gender-sensitive atmosphere, featuring speakers from reputable institutions.

To further ensure gender equity, the college operates various cells and clubs, including an anti-discrimination committee and a women's cell, which provide support and advocate for equal opportunities. An inclusive curriculum reflects diverse perspectives and contributions from all genders. Financial support and scholarships incentivize girls' participation in higher education, and sports and arts activities are encouraged without

bias.

Additionally, initiatives like sustainable menstruation programs, self-defense training, and campaigns led by the IQAC and women's cell promote gender equity. The "Cup of Life" program, funded by MPs and spearheaded by the women's cell, contributes to these efforts. Through collaborative efforts, Aquinas College continues to champion gender equity, creating a safe and supportive environment for all its members.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Aquinas College employs a comprehensive waste management strategy focusing on the principles of Reduce, Reuse, and Recycle (3R's) to effectively manage waste generated on campus. The institution prioritizes the reduction of waste generation, maximizes reuse through proper segregation and cleaning, and ensures recycling of materials wherever possible. The waste encompasses both solid and liquid waste, including biodegradable and non-biodegradable

components, as well as electronic waste (e-waste).

Solid waste, comprising paper, plastics, metal cans, and biodegradable items like food waste and vegetable peels, undergoes systematic management. 'Use and throw' items in the canteen are replaced with reusable steel utensils, while glass, paper, and metal waste are sold to recyclers. Biodegradable and non-biodegradable waste are collected separately and disposed of in designated dumping yards.

Liquid waste management involves handling septic tank effluents and water used for cleaning utensils from the canteen. E-waste, including obsolete electronic devices, is managed through disposal vendors. Aquinas College is committed to achieving zero discharge and complete utilization of waste, ensuring a clean, hygienic, and environmentally sustainable campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

    1. Restricted entry of automobiles

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :

B. Any 3 of the above

**Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Aquinas College is dedicated to fostering an inclusive environment that embraces diversity and promotes tolerance and harmony among its students and staff. One key approach is the organization of specific events and programs that celebrate cultural, regional, linguistic, and communal diversity. Festivals like Onam and Christmas are enthusiastically celebrated, transcending religious divides and bringing together students from various backgrounds, fostering cultural appreciation and understanding.

Moreover, the college serves as a focal point for regional and linguistic harmony by hosting Latin community conventions, facilitating interaction and fostering a sense of belonging among neighboring communities. Aquinas College also organizes cultural diversity events such as cultural fairs, food festivals, and heritage months, promoting cross-cultural exchange and appreciation. Additionally, initiatives like medical camps, assistance to the elderly, and beach cleaning demonstrate the institution's commitment to social responsibility and community engagement.

Furthermore, the NCC, NSS, and Red Ribbon Club organize various programs like free medical camps and anti-drug campaigns, showcasing communal and cultural diversities.The English department contributes to community outreach through programs like "Summer in Aquinas," offering English language skills to the local community, bridging linguistic gaps, and promoting effective communication.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Aquinas College prioritizes the sensitization of students and employees to constitutional obligations, values, rights, duties, and responsibilities through various engaging initiatives. Celebrations like the World Environmental Day, International Yoga Day, and Independence Day serve as platforms to instill civic awareness and responsibility. Events like "Walk and talk through the perennial Trees," yoga sessions, and flag distribution symbolize the college's commitment to fostering a sense of citizenship and duty among its community.

Furthermore, talks by legal experts on International Day against Drug Abuse and Illicit Trafficking underscore the importance of upholding legal and moral principles. Collaborative efforts with organizations like the Kochi Taluk Legal Service Society highlight the institution's dedication to social justice and legal awareness.

Moreover, initiatives such as medical camps, special camps like 'Vimuktham 2022,' and participation in training programs enhance the understanding of social issues and community engagement. These efforts culminate in programs like the 'Har Ghar Dhyan' Art of Living Programme, promoting holistic development and civic engagement among students. Through these initiatives, Aquinas College cultivates responsible and conscientious citizens committed to upholding constitutional values and contributing positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Aquinas College embraces a rich tapestry of national and international commemorative days, events, and festivals, fostering a vibrant and inclusive campus culture. From World Environment Day to International Yoga Day, the institution prioritizes awareness and action on pressing global issues like environmental conservation, holistic wellness, and drug abuse prevention.

Furthermore, observances like Indian Independence Day and National Sports Day evoke patriotism and promote physical fitness and

teamwork among students. Other significant days such as Teachers' Day, Hindi Day, and Grandparents' Day honor the invaluable contributions of educators, celebrate linguistic diversity, and recognize the wisdom of elders, respectively.

The college also commemorates events like Gandhi Jayanti, World AIDS Day, and Human Rights Day, emphasizing values of non-violence, health awareness, and human dignity. These observances culminate on Republic Day and International Women's Day, reinforcing principles of democracy, unity, diversity, and gender equality.

Through these celebrations, students gain a deeper understanding of societal issues, develop empathy and compassion, and cultivate a sense of community and responsibility. Aquinas College instills values that shape students into proficient individuals equipped to navigate the complexities of the world with integrity, empathy, and purpose.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

ILLUMINATO 3.0

One exemplary practice at Aquinas College is Illuminato 3.0, an evolved version of the institution's successful multidisciplinary webinar series. This enhanced platform continues to foster collaboration, knowledge sharing, and intellectual discourse among students, faculty, and experts from diverse fields. Covering a wide range of topics spanning science, humanities, technology, and social sciences, Illuminato 3.0 enriches academic experiences by promoting cross-disciplinary learning and exposing participants to various perspectives, thus creating a holistic educational environment.

IIC ACTIVITES

Another commendable practice is the activities organized by the Institutional Innovation Council (IIC) in collaboration with the ED Club and Ruby Jubilee Academic Program Committee. These initiatives include an online orientation session on Innovation, Entrepreneurship, and IPR activities, a seminar on 'A Beginning to your Entrepreneurial journey,' and a workshop on LED bulbs. These events aim to cultivate an entrepreneurial mindset among students, providing them with valuable insights and practical knowledge to embark on their entrepreneurial journey. Additionally, the formation and inauguration of the IIC signify the college's commitment to fostering innovation and entrepreneurship among its students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Aquinas College's "Summer in Aquinas" program stands as a cornerstone of the institution's commitment to social welfare and community enrichment. This initiative, organized under the auspices of the Department of English, represents a concerted effort to address educational disparities and promote inclusivity. By offering a basic English training program during the summer vacation, the college extends its educational resources beyond its campus borders, reaching out to school children in the nearby locality.

The essence of "Summer in Aquinas" lies in its social welfare ethos, aiming to uplift and empower children from diverse socio-economic backgrounds. Through this program, Aquinas College not only imparts essential language skills but also fosters a supportive learning environment where children feel valued and

encouraged to thrive. By investing in the educational development of the community's youth, the institution lays the foundation for long-term social and economic empowerment.

Moreover, "Summer in Aquinas" exemplifies the college's proactive approach to addressing societal needs and nurturing responsible citizenship. By extending educational opportunities beyond conventional boundaries, Aquinas College demonstrates its role as a catalyst for positive social change and community development. Through initiatives like "Summer in Aquinas," the institution actively contributes to building a more equitable and inclusive society, embodying its core values of service, compassion, and excellence.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Aquinas College prides itself on its meticulous approach to delivering its curriculum, which is thoroughly documented and reflects a strong commitment to providing students with a rich and fulfilling educational experience. The institution achieves this by carefully combining established university guidelines with customized adjustments in its academic plan, ensuring that the curriculum is both well-rounded and effective in meeting the needs of its students.

Furthermore, Aquinas College maintains a robust internal evaluation system that continuously monitors student progress. Through regular mid-semester feedback collection and analysis, the college swiftly identifies areas for improvement in teaching methods and course structure, fostering an environment that can quickly adapt to the evolving needs of its student body.

What truly sets Aquinas College apart is its seamless integration of curricular and extracurricular activities, all of which are thoughtfully aligned with the academic calendar. For example, strategically positioned model exams just before final assessments provide students with invaluable insights and help build their confidence for the upcoming exams.

Moreover, the institution's dedication to excellence is evident in its meticulous evaluation of results, which provides deep insights into the effectiveness of various teaching methodologies. This commitment prompts continuous refinements to ensure that the educational experience offered by Aquinas College remains of the highest quality.

In essence, Aquinas College goes above and beyond in delivering its curriculum, aiming not only to impart knowledge but also to nurture well-rounded, adaptable graduates who are fully prepared to thrive in a rapidly changing world.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Aquinas College strictly adheres to the Continuous Internal Evaluation (CIE) system mandated by MG University, Kottayam. The college has established an efficient and well-organized internal evaluation process, overseen by the internal examination coordinator. Responsibilities of the coordinator include arranging internal exams, assessing results, completing necessary documentation, and uploading internal marks to the MG University examination portal. Prior to online publication, marks are displayed on department notice boards, fostering transparency in assessment procedures. Regular communication channels between departments and parents are maintained to ensure ongoing transparency regarding student progress.

Internal marks for each course are determined through a comprehensive assessment strategy, consisting of two test papers, an assignment, a seminar or viva, and attendance records, all in accordance with MG University guidelines. The internal examination coordinator oversees the scheduling and preparation of question papers, while course instructors administer additional test papers. Assignments and seminars or viva voce are included to cultivate self-learning, research capabilities, and presentation proficiency among students. Attendance is a significant factor in determining internal marks, with monthly attendance records published by departments to monitor student punctuality. The principal notifies parents promptly if any attendance issues arise, aiming to encourage consistent attendance habits. This continuous internal evaluation process ensures a thorough and holistic assessment of student performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

23

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

440

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - **Feedback process of the Institution may be classified as follows**	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

445

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

209

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For advanced learners, each department offers specialized training to help them qualify for competitive exams post-graduation. These training sessions are complemented by comprehensive interview preparation and career guidance

provided by the college's Career Guidance Cell. This holistic approach ensures that advanced learners are not only academically proficient but also well-equipped for their future endeavors.

Conversely, for slow learners, peer teaching methods are employed to provide additional support. Fast learners are encouraged to conduct seminars on previously discussed topics, facilitating a deeper understanding for their peers. Additionally, the college facilitates discussions on important questions specifically tailored to address the needs of slow learners, aiding them in exam preparation and overall comprehension.

By implementing these strategies, Aquinas College fosters an inclusive learning environment where every student has the opportunity to excel and reach their full potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1354	54

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Aquinas College prioritizes student-centric learning methodologies to enrich educational experiences, focusing on experiential learning, participative learning, and problem-solving approaches.

Firstly, the college promotes peer teaching through seminars, facilitating knowledge exchange between fast and slow learners.

Fast learners take the lead in teaching their peers, fostering collaboration and deeper understanding among students.

Secondly, students are actively involved in projects that entail collaborations with industries, providing real-world exposure and practical application of theoretical knowledge. This hands-on experience not only enhances learning but also prepares students for the challenges of their future careers.

Furthermore, Aquinas College offers specialized classes dedicated to developing problem-solving skills across various subjects. These sessions equip students with the analytical tools and critical thinking abilities necessary to tackle complex challenges in their academic and professional pursuits.

By integrating these student-centric methods, the college empowers learners to actively engage with their education, fostering a dynamic and enriching learning environment that prepares students for success in both their academic endeavors and future careers.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Aquinas College, teachers leverage ICT-enabled tools to enhance the teaching-learning process, ensuring an interactive and engaging educational experience. Utilizing PowerPoint presentations, teachers deliver lectures effectively, while empowering students to utilize the same tool for their own seminars, fostering active participation and digital literacy.

Frequent webinars provide students with opportunities to access classes during their off-time, facilitating continuous learning beyond traditional classroom hours. Additionally, the integration of student-friendly apps, such as scientific graphing tools, enriches the learning experience, making complex concepts more accessible.

The availability of video content and recorded classes, not only from teachers but also from guest speakers and other resource persons, offers students diverse perspectives and supplementary learning materials. Furthermore, Aquinas College encourages students to explore online platforms like Coursera and NPTEL for additional courses, broadening their knowledge and skill set beyond the curriculum. Through the integration of these ICT-enabled tools, Aquinas College remains committed to fostering a dynamic and innovative learning environment that prepares students for the demands of the digital age.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

445

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Aquinas College upholds a transparent and robust internal assessment system to ensure fairness and accuracy in evaluating student performance. This method encompasses several key components to maintain consistency and accountability.

Firstly, a common midterm internal exam is administered under the supervision of the Internal Marks Coordinator, ensuring uniformity across departments. Additionally, departments design two internal exams tailored to their specific curriculum, aligning assessments with course content to better gauge student understanding and progress.

Results from these assessments are converted into internal marks, which are openly posted on department notice boards, promoting transparency and accountability within the academic community. Notably, the college allows students to request re-tests, underscoring its dedication to facilitating continuous improvement and providing opportunities for students to demonstrate their knowledge and skills.

This multifaceted approach integrates centralized and departmental assessments, thereby fostering a comprehensive evaluation of student performance. By promoting transparency, accountability, and opportunities for improvement, Aquinas College motivates students to strive for academic excellence and continuous growth.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Aquinas College maintains an effective and transparent protocol for handling grievances related to internal examinations, aligning closely with its ethos of continual enhancement. This system allows students dissatisfied with their exam results to utilize a structured grievance redressal process, embodying several key attributes.

Firstly, the procedure is characterized by transparency, ensuring students comprehend the steps involved and the expected resolution timeline, thereby fostering trust in the

system. Secondly, it is time-bound, ensuring swift resolution to prevent disruptions to students' academic progress. Lastly, the mechanism is highly efficient, structured to streamline the process and minimize delays.

Notably, the college prominently displays internal marks on notice boards, enabling students to review their performance. In case of discrepancies, students can address their concerns to the tutor. If the grievance is deemed valid, the college grants additional examination opportunities or extends time for students to rectify their grievances.

This commitment to improvement extends to the grievance redressal process, empowering students to actively participate in their educational journey within a supportive learning environment. Aquinas College's approach underscores its dedication to fairness, efficiency, and providing students with a platform to express their concerns and seek resolution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Aquinas College maintains transparency by sharing university specified programme and course outcomes via the official website. As the college follows university outcomes, teachers and students are directed to the website for clear understanding. This approach fosters consistency, ensuring a shared understanding of expectations and promoting a unified learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Aquinas College meticulously assesses the achievement of program and course outcomes, closely following the predefined outcomes and examination paper formats established by the university. The university oversees both the process of setting outcomes and the design of examination papers, ensuring consistency with standardized objectives and evaluation methods. A variety of assessment techniques, including examinations, assignments, and projects, are utilized to measure student advancement. By analyzing results, the college refines its teaching approaches and academic programs. This robust evaluation framework underscores the institution's dedication to maintaining consistent and comprehensive educational standards, emphasizing the influential role of the university in shaping the assessment procedures.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

332

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil]()

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Aquinas College has established a dynamic innovation ecosystem that encourages creativity and knowledge sharing. This culture of innovation extends within and beyond classrooms, fostering an environment where students and faculty are empowered to explore new ideas and perspectives. Notably, initiatives such as the Young Innovation Programme (YIP) play a pivotal role in enhancing this ecosystem. YIP provides a structured platform for students to address real-world challenges through innovative solutions. Additionally, Aquinas College boasts an Entrepreneurship Club, which, in collaboration with the Department of Electronics, organizes creative workshops aimed at enhancing the creative mindset of students. By amalgamating a nurturing learning atmosphere with targeted programs like YIP and engaging workshops, the college effectively promotes innovation and the exchange of knowledge. This holistic approach ensures that Aquinas College remains a hub for novel

ideas, continuous learning, and meaningful contributions to the broader community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.aquinascollege.co.in/aquinas-college-projects.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

At Aquinas College, extension activities are a vital component of our commitment to holistic student development and community engagement. Throughout the year, students actively participate in various initiatives aimed at sensitizing them to social issues and making a positive impact in the neighborhood community. These activities include drug awareness campaigns organized by the National Cadet Corps (NCC), street plays addressing social issues, beach cleaning drives, and promotion of organic farming initiatives, including seed distribution. Additionally, medical camps conducted "Jeevamsh" by National Service Scheme (NSS) provide essential healthcare services to underserved communities, while visits to old age homes foster intergenerational connections and empathy among students. Importantly, all these programs are supported by the Social Responsibility Committee, established during the college's Ruby

Jubilee celebrations. Through these extension activities, Aquinas College not only enriches the educational experience of students but also instills in them a sense of social responsibility and empathy towards their communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

72

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1354

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries,

corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Aquinas College is well-equipped with infrastructure and facilities to facilitate effective teaching and learning experiences. The campus offers numerous classrooms that provide a conducive environment for academic pursuits. Particularly noteworthy are the classrooms equipped with smart technology, enhancing learning with interactive and multimedia resources. Additionally, the college features well-equipped laboratories tailored to various disciplines, housing modern apparatus for hands-on experimentation. Recognizing the importance of the digital era, Aquinas College ensures access to computing equipment and other essential resources for technological learning. Furthermore, teachers prepare digital content for topics, which proves beneficial for students engaging in off-campus study. This commitment underscores the institution's dedication to creating a conducive educational environment through appropriate infrastructure and facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Aquinas College prides itself on providing ample facilities for cultural activities, sports, games, gymnasium, and yoga, fostering comprehensive student development. The college maintains a dedicated physical education department responsible for coordinating various sports and games. An extensive playground accommodates a diverse range of outdoor pursuits, facilitating participation in specialized games. To nurture artistic talents, an active arts club, overseen by designated faculty members, operates within the college. While a well-equipped gymnasium is available for students to engage in regular fitness routines, promoting healthy lifestyles, it is worth noting that not many modifications have been made to the gym and indoor facilities, indicating a need for new furnishings. Recognizing the significance of yoga for mental and physical well-being, the college observes yoga days, with the National Service Scheme (NSS) and National Cadet Corps (NCC) units actively advocating yoga practices within the college community. Aquinas College ensures abundant avenues for cultural involvement, sports engagement, physical well-being, and yoga practice, enriching students' overall growth and vitality.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-calendar.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28.27926

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Aquinas College has adopted the use of an Integrated Library Management System (ILMS) to automate its library functions and elevate the library experience. However, it's important to clarify that Aquinas College employs the KOHA system for library management. KOHA is a renowned open-source ILMS that encompasses a comprehensive range of features for cataloging, circulation, and resource administration. By implementing KOHA, the college efficiently organizes and retrieves library resources, simplifying access to the extensive collection of books, journals, and materials for students and staff. This automated system streamlines tasks like cataloging, check-in/check-out, and inventory management, optimizing the library experience. Through the adoption of KOHA, Aquinas College

underscores its dedication to harnessing technology for effective library management, ensuring seamless access to the library's wealth of knowledge and resources for both students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login

data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Aquinas College places high importance on regularly updating its IT facilities, including Wi-Fi connectivity, to guarantee a seamless and enriched learning environment for both students and faculty. Alongside a well-equipped computer lab, instructors utilize virtual boards for online classes, thereby enhancing the interactive learning atmosphere. Moreover, offline classes benefit from the use of microphones, projectors, and PowerPoint presentations to facilitate effective knowledge dissemination. The college promptly addresses any maintenance concerns by promptly responding to user complaints, ensuring the smooth operation of its IT infrastructure. Each department is outfitted with Wi-Fi connectivity, enabling easy access to online resources and participation in digital learning activities. Aquinas College remains dedicated to keeping abreast of technological advancements, fostering a technologically-enabled environment that caters to the educational requirements of its community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

129

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.27926

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Aquinas College has implemented strong systems and protocols to manage and utilize its physical, academic, and support facilities effectively. The college ensures that its facilities, such as laboratories, libraries, sports complexes, computers, and classrooms, are well-kept and maintained in optimal condition. In the event of any maintenance-related

complaints, the college management promptly takes necessary actions to address and resolve the issues. Additionally, annual audits are conducted to assess the functionality and condition of the facilities. Should any shortcomings or deficiencies be identified during these audits, appropriate measures are taken to rectify and enhance the facilities. Aquinas College remains dedicated to providing a conducive learning environment by ensuring the proper upkeep and utilization of its physical, academic, and support facilities, thereby facilitating a seamless and enriching educational experience for students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

247

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://www.aquinascollege.co.in/index.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1151

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1151

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Aquinas College prioritizes student engagement and representation across administrative, co-curricular, and extracurricular domains, aiming to instill a sense of ownership and accountability within the student body. Each academic program is supported by a dedicated student coordinator who acts as a liaison between students and the administration, facilitating effective communication and advocacy for student concerns. Moreover, the institution encourages student-led initiatives, allowing students to independently plan and execute projects under faculty supervision, thereby fostering leadership, initiative, and teamwork. In sports and arts, student representatives play crucial roles in organizing and managing events, ensuring smooth operations. Additionally, as part of the ongoing Ruby Jubilee celebrations, each event is overseen by a student coordinator, further enhancing student interaction and engagement. This year, as the Ruby Jubilee activities continue, Aquinas College maintains its commitment to student representation and engagement, promoting a culture of active involvement, collaboration, and leadership, empowering students to contribute significantly to the college community's vitality and progress.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Aquinas College values its alumni highly and recognizes their significant impact by nurturing an active Alumni Association that plays a crucial role in the institution's advancement. The college organizes department-wise and general body alumni gatherings, providing opportunities for graduates to reconnect, establish networks, and share experiences, fostering a strong sense of affiliation with their alma mater. The Alumni Association proactively organizes and finances various initiatives to enhance the institution's growth and benefit present students, including guest lectures, workshops, scholarships, and infrastructure enhancements. Efforts to involve alumni are ongoing, with the registration process currently underway and measures in place to encourage active association participation. A grand alumni meet was conducted

during the Ruby Jubilee celebrations, aiming to effectively engage registered alumni and strengthen the Alumni Association further. Additionally, discussions between the Alumni Association and the college management have resulted in an agreement to register soon, with registration expected in the 2023-24 academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Aquinas College's governance structure is firmly rooted in its vision and mission, ensuring a harmonious alignment between leadership and institutional goals. The Board of Directors provides strategic guidance, actively contributing to policy formulation in line with the institution's vision. Their collective expertise enriches decision-making processes and fosters a strong sense of direction. The Academic Council, comprising faculty members and academic administrators, ensures educational policies and curriculum development uphold the institution's vision and mission. They shape the academic landscape, fostering an environment conducive to transformative learning experiences. Inclusive governance is valued, encouraging open communication and consultation among stakeholders. Regular discussions, consultations, and feedback mechanisms allow students, faculty, and staff to contribute to decision-making processes. Aquinas College's governance structure reflects its commitment to excellence and progress, ensuring every aspect of its operations is in tune with its overarching vision and mission. This cohesive governance

approach empowers the institution to improve the quality of learning and teaching, uphold the core values of the institution, incorporate the mission and vision through various activities, and promote innovative teaching methods and extracurricular activities to foster a research culture among students. Additionally, the Clubs and Cells, namely NCC, NSS, SC/ST, OBC, Minority, function independently and organize various programs, further enhancing the college's commitment to inclusivity and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Aquinas College demonstrates robust leadership through strategies such as decentralization and participatory management, granting autonomy and accountability to department heads and coordinators. This approach ensures efficient management aligned with the institution's vision. Participatory management fosters collaboration and inclusivity by involving faculty, staff, and students in decision-making processes, facilitated through regular consultations and feedback mechanisms. Aquinas College empowers individuals to shape policies, enhancing transparency and a collaborative work environment. Leveraging diverse talents enables access to innovative solutions and fosters accountability. Additionally, initiatives led by the IQAC, HODs, Staff Council, and club activities sustain teaching-learning quality, guided by proactive measures from the principal, management, and stakeholders. The Staff Council, comprising HODs and the IQAC coordinator, plays a significant role in decision-making, promoting participative management and ensuring collective involvement. These efforts reflect Aquinas College's commitment to effective leadership, continual improvement, and the holistic development of its community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Aquinas College effectively utilizes its Institutional Strategic/Perspective Plan to drive growth and progress. This blueprint outlines long-term objectives, fostering shared understanding and commitment among stakeholders through transparent communication. Robust monitoring mechanisms enable necessary adjustments to align with strategic goals, directing efforts towards realizing the institution's vision and mission. Efficient resource allocation, stakeholder engagement, and progress monitoring ensure successful plan execution, enhancing educational quality and student development.

Additionally, the college adheres to government regulations for maternity and paternity leave, provides duty leave for staff training, and establishes an Employees Cooperative Society for financial support. Facilities like health clubs, sports amenities, staff recreation rooms, and a Centre for Happiness contribute to employee well-being. Timely digital platform training, encouragement of research and Post-Doctoral ventures for faculty, and motivation for non-teaching staff to pursue examinations are supported. CCTV surveillance ensures campus security in parking lots and staff areas.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Aquinas College ensures effective operations with clear guidelines, a structured framework, and transparent regulations, fostering accountability. The institution's comprehensive policies steer decision-making and governance, regularly reviewed to align with institutional goals. Its administrative setup facilitates smooth coordination and communication among departments and units, with established roles ensuring efficient workflow and resource management. Adherence to transparent and meritocratic procedures in faculty and staff recruitment, performance assessments, and disciplinary actions fosters accountability and professionalism.

In addition to these practices, Aquinas College maintains a hybrid staff organization structure, overseen by the Principal and the Staff Council, ensuring effective management. The institution also abides by procedures outlined by the Right to Information (RTI) Act and operates under the guidance of the Internal Quality Assurance Cell (IQAC). Moreover, the college emphasizes a self-appraisal system for staff development and regularly reviews appointments and service rules to maintain transparency and compliance with university and government regulations.

Aquinas College's commitment to effective governance underscores its dedication to fostering a conducive learning and working environment. By implementing these practices, the college promotes streamlined operations, transparency, and the achievement of institutional objectives, ensuring a nurturing academic community for all stakeholders.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-iqac-members.html
Link to Organogram of the institution webpage	https://www.aquinascollege.co.in/aquinas-college-organogram.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

`E. None of the above`

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has implemented comprehensive welfare measures for both its teaching and non-teaching staff, aiming to ensure their well-being, satisfaction, and professional growth. These measures encompass financial support, health benefits, professional development, and work-life balance initiatives. Financial support entails competitive salaries, punctual payment, and various employee benefits such as insurance and pension plans. Health benefits include medical insurance and wellness programs to support the physical and mental well-being of staff members. Professional growth is promoted through workshops, seminars, and training programs, while work-life balance initiatives offer flexibility in working hours, leave policies, and recreational activities to foster a supportive work environment. These welfare measures underscore the institution's appreciation for its staff's contributions, fostering a motivated workforce that contributes to the institution's overall success and growth.

Additionally, the institution grants maternity and paternity leave in accordance with government norms, provides duty leave for staff to attend various training programs, and has established an Employees Cooperative Society to offer loans and deposit schemes. Moreover, the institution provides facilities such as a health club, sports facility, staff recreation room, and a "Centre for Happiness" to promote staff well-being. Time-

bound training on digital platforms is conducted as needed, and teachers are encouraged to engage in research and post-doctoral ventures. Non-teaching staff are motivated to participate in departmental and government examinations, and a CCTV surveillance system ensures campus security in parking lots and staff areas.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-nonteaching-staff.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

53

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a Performance Appraisal System for both its teaching and non-teaching staff, with the aim of evaluating their professional performance and facilitating

their development. Each staff member receives an annual self-assessment form to review their own work and identify areas for improvement. This self-assessment tool enables staff to reflect on their accomplishments, strengths, challenges, and career objectives, allowing them to showcase their successes and address their professional development needs.

The Internal Quality Assurance Cell (IQAC) plays a crucial role in this process by collecting and analyzing the self-assessment forms and other relevant data to evaluate overall staff performance. The IQAC then presents its findings and recommendations to higher authorities for further consideration.

This Performance Appraisal System promotes a culture of ongoing enhancement and professional advancement among staff members. It establishes a structured feedback mechanism, recognizes achievements, and identifies areas for growth. Ultimately, this system enhances the overall performance and effectiveness of both teaching and non-teaching staff, benefiting the institution as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Aquinas College conducts thorough financial audits to uphold fiscal integrity and accountability. Internal audits, carried out annually by college management, carefully examine financial records and policies. Additionally, external audits are performed by both the Deputy Directorate Office and the Auditor General's Office. These independent evaluations assess financial health, regulatory adherence, and fiscal responsibility. In instances of audit discrepancies, a robust mechanism is in place for prompt resolution. The finance committee works closely with auditors and stakeholders to suggest and execute corrective actions, reinforcing the institution's dedication to sound financial procedures and

transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Aquinas College has developed effective approaches for both fundraising and resource management. Key sources of funding include contributions from management, funds from the Parent-Teacher Association (PTA), and allocations from the Principal's account. These financial pillars provide crucial support for academic initiatives and infrastructure enhancement, ensuring the institution's financial stability.

In terms of resource management, Aquinas College emphasizes strategic planning to allocate resources in line with institutional priorities and long-term objectives. Efficiency measures such as cost-saving initiatives and sustainable practices are actively implemented. Investments are directed towards infrastructure enhancement, faculty and staff development, and research and innovation, fostering academic excellence, an enriching learning environment, and a culture of exploration.

These comprehensive strategies underscore Aquinas College's dedication to delivering a top-tier educational experience while upholding financial viability, positioning the institution for sustained growth and success.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Aquinas College is deeply committed to enhancing its educational standards through the pivotal role of the Internal Quality Assurance Cell (IQAC). This body ensures the continual improvement of educational processes, operational efficiency, and learning outcomes. In addition to the IQAC's efforts, the college has embraced initiatives like Illuminato 3.0, offering diverse learning opportunities through workshops, seminars, and experiential activities. These initiatives empower students to explore their interests, expand their knowledge, and develop valuable skills.

Furthermore, Aquinas College extends its Ruby Jubilee celebrations, organizing impactful events that unite alumni, faculty, staff, and students to celebrate achievements and plan for the future. Additionally, the college focuses on comprehensive academic planning and execution, refining existing programs, introducing new courses, and adopting innovative teaching methods. These measures ensure a dynamic learning experience that prepares students for success in a rapidly changing global environment.

File Description	Documents
Paste link for additional information	[https://www.aquinascollege.co.in/aquinas-college-reports.html]()
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Aquinas College employs a methodical approach to enriching the quality of its educational procedures, operations, and educational achievements. At the heart of this effort lies the Internal Quality Assurance Cell (IQAC), which assumes a central role in steering these endeavors.

The IQAC initiates this process by proposing enhancements to the academic blueprint. It advocates for the inclusion of specialized programs in each academic term, focusing on areas such as ethics, gender sensitivity, human values, and environmentally sustainable practices. These program additions are thoughtfully integrated into the curriculum to cultivate a holistic and socially conscious learning atmosphere.

Furthermore, all academic departments are entrusted with soliciting feedback from students and stakeholders. This feedback undergoes meticulous scrutiny, aimed not only at pinpointing issues but also comprehending their root causes. Departments then put forth viable solutions to amplify the educational journey.

Following this, the IQAC undertakes a thorough analysis of results, consolidating data and pinpointing recurring patterns. Drawing from this analysis, an institution-wide strategic plan is devised, harmonizing with Aquinas College's enduring objectives and devised to tackle systemic hurdles.

In essence, through the diligent efforts of the IQAC, Aquinas College consistently enhances its instructional processes, operations, and educational achievements. This steadfast commitment ensures adaptability, resilience in the face of challenges, and a dedication to delivering a comprehensive and enriching educational encounter.

File Description	Documents
Paste link for additional information	https://www.aquinascollege.co.in/aquinas-college-reports.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aquinascollege.co.in/aquinas-college-areports.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Aquinas College champions gender equity through a series of initiatives aimed at fostering an inclusive and balanced environment. Over the past five years, the institution has made significant strides in addressing gender disparities and promoting equal opportunities for all. Separate NCC wings and dedicated faculty members encourage the participation of female students in various activities, while the NSS unit actively engages them in serving society. Workshops and awareness programs cultivate a gender-sensitive atmosphere, featuring speakers from reputable institutions.

To further ensure gender equity, the college operates various cells and clubs, including an anti-discrimination committee and a women's cell, which provide support and advocate for equal

opportunities. An inclusive curriculum reflects diverse perspectives and contributions from all genders. Financial support and scholarships incentivize girls' participation in higher education, and sports and arts activities are encouraged without bias.

Additionally, initiatives like sustainable menstruation programs, self-defense training, and campaigns led by the IQAC and women's cell promote gender equity. The "Cup of Life" program, funded by MPs and spearheaded by the women's cell, contributes to these efforts. Through collaborative efforts, Aquinas College continues to champion gender equity, creating a safe and supportive environment for all its members.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Aquinas College employs a comprehensive waste management strategy focusing on the principles of Reduce, Reuse, and

Recycle (3R's) to effectively manage waste generated on campus. The institution prioritizes the reduction of waste generation, maximizes reuse through proper segregation and cleaning, and ensures recycling of materials wherever possible. The waste encompasses both solid and liquid waste, including biodegradable and non-biodegradable components, as well as electronic waste (e-waste).

Solid waste, comprising paper, plastics, metal cans, and biodegradable items like food waste and vegetable peels, undergoes systematic management. 'Use and throw' items in the canteen are replaced with reusable steel utensils, while glass, paper, and metal waste are sold to recyclers. Biodegradable and non-biodegradable waste are collected separately and disposed of in designated dumping yards.

Liquid waste management involves handling septic tank effluents and water used for cleaning utensils from the canteen. E-waste, including obsolete electronic devices, is managed through disposal vendors. Aquinas College is committed to achieving zero discharge and complete utilization of waste, ensuring a clean, hygienic, and environmentally sustainable campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Aquinas College is dedicated to fostering an inclusive environment that embraces diversity and promotes tolerance and harmony among its students and staff. One key approach is the organization of specific events and programs that celebrate

cultural, regional, linguistic, and communal diversity. Festivals like Onam and Christmas are enthusiastically celebrated, transcending religious divides and bringing together students from various backgrounds, fostering cultural appreciation and understanding.

Moreover, the college serves as a focal point for regional and linguistic harmony by hosting Latin community conventions, facilitating interaction and fostering a sense of belonging among neighboring communities. Aquinas College also organizes cultural diversity events such as cultural fairs, food festivals, and heritage months, promoting cross-cultural exchange and appreciation. Additionally, initiatives like medical camps, assistance to the elderly, and beach cleaning demonstrate the institution's commitment to social responsibility and community engagement.

Furthermore, the NCC, NSS, and Red Ribbon Club organize various programs like free medical camps and anti-drug campaigns, showcasing communal and cultural diversities.The English department contributes to community outreach through programs like "Summer in Aquinas," offering English language skills to the local community, bridging linguistic gaps, and promoting effective communication.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Aquinas College prioritizes the sensitization of students and employees to constitutional obligations, values, rights, duties, and responsibilities through various engaging initiatives. Celebrations like the World Environmental Day, International Yoga Day, and Independence Day serve as platforms to instill civic awareness and responsibility. Events like "Walk and talk through the perennial Trees," yoga sessions, and flag distribution symbolize the college's commitment to fostering a sense of citizenship and duty among its community.

Furthermore, talks by legal experts on International Day against Drug Abuse and Illicit Trafficking underscore the importance of upholding legal and moral principles. Collaborative efforts with organizations like the Kochi Taluk Legal Service Society highlight the institution's dedication to social justice and legal awareness.

Moreover, initiatives such as medical camps, special camps like 'Vimuktham 2022,' and participation in training programs enhance the understanding of social issues and community engagement. These efforts culminate in programs like the 'Har Ghar Dhyan' Art of Living Programme, promoting holistic development and civic engagement among students. Through these initiatives, Aquinas College cultivates responsible and conscientious citizens committed to upholding constitutional values and contributing positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Aquinas College embraces a rich tapestry of national and international commemorative days, events, and festivals, fostering a vibrant and inclusive campus culture. From World Environment Day to International Yoga Day, the institution prioritizes awareness and action on pressing global issues like environmental conservation, holistic wellness, and drug abuse prevention.

Furthermore, observances like Indian Independence Day and National Sports Day evoke patriotism and promote physical fitness and teamwork among students. Other significant days such as Teachers' Day, Hindi Day, and Grandparents' Day honor the invaluable contributions of educators, celebrate linguistic diversity, and recognize the wisdom of elders, respectively.

The college also commemorates events like Gandhi Jayanti, World AIDS Day, and Human Rights Day, emphasizing values of non-violence, health awareness, and human dignity. These observances culminate on Republic Day and International Women's Day, reinforcing principles of democracy, unity, diversity, and gender equality.

Through these celebrations, students gain a deeper understanding of societal issues, develop empathy and compassion, and cultivate a sense of community and responsibility. Aquinas College instills values that shape students into proficient individuals equipped to navigate the complexities of the world with integrity, empathy, and purpose.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

ILLUMINATO 3.0

One exemplary practice at Aquinas College is Illuminato 3.0, an evolved version of the institution's successful multidisciplinary webinar series. This enhanced platform continues to foster collaboration, knowledge sharing, and intellectual discourse among students, faculty, and experts from diverse fields. Covering a wide range of topics spanning science, humanities, technology, and social sciences, Illuminato 3.0 enriches academic experiences by promoting cross-disciplinary learning and exposing participants to various perspectives, thus creating a holistic educational environment.

IIC ACTIVITES

Another commendable practice is the activities organized by the Institutional Innovation Council (IIC) in collaboration with the ED Club and Ruby Jubilee Academic Program Committee. These initiatives include an online orientation session on Innovation, Entrepreneurship, and IPR activities, a seminar on 'A Beginning to your Entrepreneurial journey,' and a workshop on LED bulbs. These events aim to cultivate an entrepreneurial mindset among students, providing them with valuable insights and practical knowledge to embark on their entrepreneurial journey. Additionally, the formation and inauguration of the IIC signify the college's commitment to fostering innovation and entrepreneurship among its students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Aquinas College's "Summer in Aquinas" program stands as a cornerstone of the institution's commitment to social welfare and community enrichment. This initiative, organized under the auspices of the Department of English, represents a concerted effort to address educational disparities and promote inclusivity. By offering a basic English training program during the summer vacation, the college extends its educational resources beyond its campus borders, reaching out to school children in the nearby locality.

The essence of "Summer in Aquinas" lies in its social welfare ethos, aiming to uplift and empower children from diverse socio-economic backgrounds. Through this program, Aquinas College not only imparts essential language skills but also fosters a supportive learning environment where children feel valued and encouraged to thrive. By investing in the educational development of the community's youth, the institution lays the foundation for long-term social and economic empowerment.

Moreover, "Summer in Aquinas" exemplifies the college's proactive approach to addressing societal needs and nurturing responsible citizenship. By extending educational opportunities beyond conventional boundaries, Aquinas College demonstrates its role as a catalyst for positive social change and community development. Through initiatives like "Summer in Aquinas," the institution actively contributes to building a more equitable and inclusive society, embodying its core values of service, compassion, and excellence.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Illuminato 4.0: Aquinas College plans to launch Illuminato 4.0, an enhanced version of its successful multidisciplinary webinar series. This platform will continue to facilitate collaboration, knowledge sharing, and intellectual discourse among students, faculty, and experts from various fields. Covering topics ranging from science to humanities, Illuminato 4.0 will enrich academic experiences and promote cross-disciplinary learning.

Enhanced Digital Resources and Classrooms: The institution aims to improve digital resources and classrooms to support online instruction and student access to educational materials. By investing in digital infrastructure and content development, Aquinas College seeks to enhance the quality of remote learning and ensure a seamless educational experience for all students.

Campus Accessibility: Recognizing the importance of inclusivity, Aquinas College will prioritize making the campus more disability-friendly. This includes the installation of lifts and other accessibility features to ensure that students with disabilities have equal access to educational facilities and resources.

Faculty Development Programs: The college plans to organize faculty development programs to enhance teaching and research skills. These programs will provide faculty members with opportunities for professional growth and skill enhancement, ultimately improving the quality of education offered at the institution.

Alumni Registration: Aquinas College will focus on strengthening its alumni network by encouraging former students to register. Alumni registration efforts aim to foster stronger ties between the college and its graduates, offering networking

opportunities, career guidance, and avenues for alumni
engagement and support.